



AGENDA

Lake Park Town Commission
Town of Lake Park, Florida
Regular Commission Meeting
Wednesday, February 7, 2007, 7:30 P.M.
Lake Park Town Hall
535 Park Avenue

Paul Castro	—	Mayor
Edward Daly	—	Vice-Mayor
G. Chuck Balius	—	Commissioner
Jeff Carey	—	Commissioner
Patricia Osterman	—	Commissioner
.....		
Maria V. Davis	—	Town Manager
Thomas J. Baird, Esq.	—	Town Attorney
Vivian Mendez	—	Town Clerk

PLEASE TAKE NOTICE AND BE ADVISED, that if any interested person desires to appeal any decision of the Town Commission, with respect to any matter considered at this meeting, such interested person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. *Persons with disabilities requiring accommodations in order to participate in the meeting should contact the Town Clerk's office by calling 881-3311 at least 48 hours in advance to request accommodations.*

A. **CALL TO ORDER**

B. **INVOCATION**

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

E. **ADDITIONS/DELETIONS - APPROVAL OF AGENDA**

F. **PROCLAMATION:**

Dionisia Sophinos 2006 Employee of the Year.

G. **PUBLIC and OTHER COMMENT**

This time is provided for audience members to address items that do not appear on the Agenda. Please complete a comment card and provide it to the Town Clerk so speakers may be announced. Please remember, comments are limited to a TOTAL of three minutes.

H. **COMMISSIONER COMMENTS, TOWN ATTORNEY, TOWN MANAGER:**

- I. **Board Membership application for Code Compliance Board:**
- J. **Board Membership application for the Planning & Zoning Board:**
- K. **CONSENT AGENDA:** All matters listed under this item are considered routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the Agenda. Any person wishing to speak on an Agenda item is asked to complete a public comment card located in the rear of the Chambers and give it to the Town Clerk. Cards must be submitted before the item is discussed.

For Approval:

1. Regular Commission Meeting Minutes of January 17, 2007. **Tab 1**

- L. **PUBLIC HEARING(S)**
None.

M. **DISCUSSION AND POSSIBLE ACTION:**

- | | |
|--|--------------|
| 2. Maritime Academy | Tab 2 |
| 3. Bioscience funds for municipalities. | Tab 3 |
| 4. Park Avenue Downtown District (PADD) Signage. | Tab 4 |
| 5. 2007 Regions Grant application | Tab 5 |
| 6. Priorities Workshop Schedule | Tab 6 |
| 7. Honda Classic parking | Tab 7 |

- N. **ADJOURNMENT:**

PROCLAMATION

Agenda Request Form

Meeting Date: 2/7/07

Agenda Item No. *Information*

- | | | | |
|-------------------------------------|-----------------------------|--------------------------|----------------|
| <input type="checkbox"/> | PUBLIC HEARING | <input type="checkbox"/> | RESOLUTION |
| <input type="checkbox"/> | Ordinance on Second Reading | <input type="checkbox"/> | |
| <input type="checkbox"/> | Public Hearing | <input type="checkbox"/> | DISCUSSION |
| <input type="checkbox"/> | ORDINANCE ON FIRST READING | <input type="checkbox"/> | BID/RFP AWARD |
| <input type="checkbox"/> | GENERAL APPROVAL OF ITEM | <input type="checkbox"/> | CONSENT AGENDA |
| <input checked="" type="checkbox"/> | Other: | | |

SUBJECT: Proclamation for Dionisia Sophinos, Employee of the Year for 2006

RECOMMENDED MOTION/ACTION: Approval of Proclamation

Approved by Town Manager

Date: 1/24/07

Originating Department: Administrative Services	Costs: \$ -0- Funding Source: Acct. #	Attachments: Copy of Proclamation
Department Review: <input type="checkbox"/> Town Attorney <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input checked="" type="checkbox"/> Personnel <u>BMT</u> <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input checked="" type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone <input checked="" type="checkbox"/> or Not applicable in this case _____: Please initial one.

Summary Explanation/Background:

In December 2006, nominations were requested for Employee of the Year 2006. Nominations were received and on January 19, 2007, Dionisia (Dianne) Sophinos, Administrative Assistant in the Lake Park Community Development Department, was selected as the Employee of the Year for 2006. As a result of her selection, Ms. Sophinos will receive a one-time monetary award of \$500.00. She will also be eligible for employee of the year recognition provided by other agencies, such as the Florida League of Cities.

PROCLAMATION
TOWN OF LAKE PARK, FLORIDA
Recognizing Dionisia Sophinos as the
2006 EMPLOYEE OF THE YEAR

WHEREAS, Dionisia Sophinos has diligently served the Town of Lake Park, Florida since June 28, 2001 without any interruptions of employment since; and

WHEREAS, Dionisia Sophinos has played a vital role in the development and permitting process of the Town of Lake Park, and in doing so has exemplified sound judgment, integrity, dependability and cooperation as an Administrative Assistant in the Community Development Department, and

WHEREAS, Dionisia Sophinos' dedicated interest and devotion to duty has had a valuable effect on the efficiency of her department and morale as an employee of the Town of Lake Park, and

WHEREAS, Dionisia Sophinos has gone above and beyond the call of duty in providing the Town of Lake Park with quality service, always placing the Town first and acting as a goodwill ambassador to the public and community of the Town of Lake Park, Florida; and

WHEREAS, as an example of her devotion and dedicated interest to the Town of Lake Park, Dionisia Sophinos has served as a member of the Lake Park Historical Society of long standing, and currently serves as its President; and

WHEREAS, the Commission of the Town of Lake Park wishes to publicly recognize ***Dionisia Sophinos*** for her exceptional service to this community;

NOW, THEREFORE, on behalf of the Commission of the Town of Lake Park, I, Paul W. Castro, Mayor of the Town of Lake Park, do hereby publicly commend ***Dionisia Sophinos***, and recognize her as the 2006 Employee of the Year.

IN WITNESS WHEREOF, I have hereto set my hand and caused the official Seal of the Town of Lake Park, Florida to be affixed this 7th day of February, 2006.

BY:

Paul W. Castro, Mayor

ATTEST:

Vivian Mendez, Town Clerk

Board Membership

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No.

Board membership

☐ PUBLIC HEARING
☐ Ordinance on Second Reading
☐ Public Hearing

☐ RESOLUTION
☒ DISCUSSION

☐ ORDINANCE ON FIRST READING

☐ BID/RFP AWARD

☐ GENERAL APPROVAL OF ITEM

☐ CONSENT AGENDA

☐ Other:

SUBJECT: Board Appointments

RECOMMENDED MOTION/ACTION: To choose four regular members and two alternate members to the Code Compliance Board.

Approved by Town Manager

CA Semer

Date:

1/27/07

Name/Title

Deputy Clerk

Date of Actual Submittal

1/30/07

Originating Department:	Costs: \$ Funding Source: Acct. #	Attachments: Memo.
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Town Clerk <i>YM</i> <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background: The town commission may appoint a seven-member code compliance board and legal counsel for the compliance board. The commission may appoint up to two alternate members for the code compliance board to serve on the board in the absence of board members. The Code Compliance Board has four regular membership openings on the Board.

BALLOT

MAYOR/COMMISSIONER

THE CODE COMPLIANCE BOARD HAS FOUR REGULAR MEMBERSHIP POSITIONS OPEN. THE TOWN COMMISSION MAY APPOINT FOUR MEMBERS LISTED BELOW TO SERVE AS REGULAR MEMBER OF THE CODE COMPLIANCE BOARD.

THE FOLLOWING MEMBERS ARE CURRENTLY ALTERNATE MEMBERS AND ARE APPLYING FOR REGULAR MEMBERSHIP.

	Yes	No
Geanne Doughty	_____	_____
Alvin Feinstein	_____	_____

THE FOLLOWING APPLICANTS ARE APPLYING FOR BOARD MEMBERSHIP.

	Yes	No
Cristina Catasus	_____	_____
Jeremy Penchansky	_____	_____

TO: Town Hall,

This is a letter stating
that I have decided to
step down as a board member
of the Code Compliance.

I have other things such as
schooling that would cause
me to miss the meetings.

Thanks,
Cynthia P. Jones

Town Of Lake Park
Town Clerk's Office

JAN 24 2007

RECEIVED

The Town of Lake Park



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print or type the following information:

Name: Doughty Genanne J.
Last First Middle Initial

Address: 1008 Seventh Street

Telephone: (561) 863-6507 home 6459 work

Yes No

Are you a resident of Lake Park

☒ ☐

Are you a non-resident business owner in Lake Park

☐ ☐

Are you a registered voter (Response to this question is not mandatory)

☒ ☐

Do you currently serve on a Town Board or Committee

☐ ☒

If so, which one(s): _____

Have you been convicted of a crime

☒ ☐

If so, when? _____ where? _____

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input checked="" type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input type="checkbox"/>	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input checked="" type="checkbox"/>	Town Tree Board
<input type="checkbox"/>	CRA Board	<input type="checkbox"/>	Merit Board*
<input type="checkbox"/>	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Your Name: Genanne J. Doughty

Please indicate the reason for your interest in your first and second choices:

The staff on the code enforcement board is very inadequate to get the job done effectively. I would like to help.

Number of Meetings of the above boards you have attended in the past six months: @ 6

Your Educational Background: (High School, College, Graduate School or other training)

Election Commission - Clerk for 8 years

Real Estate Courses - Insurance License (Former)

What is/was your profession or occupation? Retired book keeper

How long? 10 years

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: Many varied volunteer positions

ie Red Cross, Church School Library, COP, Neighborhood Watch

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: Worked on election campaigns
Serve on Homebound Ministry in church. Youth advisor
SS Teacher, Eliteracy Training & Volunteer. Tutor -

Feel free to attach additional sheets if required. Also, please attach your resume, if available. Resume is out of date.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: Genanne J. Doughty

Date: November 30, 2003

A black and white photograph of a large, two-story building with a flat roof and many windows, surrounded by palm trees. The building has a symmetrical facade with a central entrance and several windows on each floor. Palm trees are visible in the foreground and background, suggesting a tropical or coastal setting.

NATIONAL HISTORIC SITE

Application to Serve on Town Boards and Committees

Please print or type the following information:

Telephone: 561-848-5725 home 561-329-9009 work

No

口

☒☐☒

If so, when? _____ where? _____

Board☒

9



535 Park Avenue, Lake Park, Florida 33403 • (561) 881-3311 • Fax: (561) 881-3313

Your Name: ALVIN FEINSTEIN

Please indicate the reason for your interest in your first and second choices:

Number of Meetings of the above boards you have attended in the past six months: _____

Your Educational Background: (High School, College, Graduate School or other training)

CARPENTRY 2 YRS, CONCRETE 2 YRS
dry wall, LANDSCAPING CONSTRUCTION

What is/was your profession or occupation? general contractor

How long? 17 YRS CARPENTRY CONTRACTOR

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: BACKGROUND IN MANAGEMENT,

ABLE TO MAKE DECISIONS AFTER CAREFUL
THOUGHT.

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: I HAVE BEEN OWNER/

OPERATOR OF DIFFERENT COMPANIES. I HAVE
BEEN ON 3 DIFFERENT CONDO ASSOCIATIONS
AND HAVE BEEN A PROFESSIONAL REAL ESTATE AGENT

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue,
Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE
TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY
BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: 

Date: 5/6/06

The Town of Lake Park



"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

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Please print or type the following information:

Name: CATASUS Cristina Graciela
Last First Middle Initial

Address: 102 6th Street Apt #2, Lake Park, Florida 33403

Telephone: 848-3117 home work

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If so, which one(s): <u>Merit Board</u>		

Have you been convicted of a crime

If so, when? where?

☐ ☒

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
1 <input checked="" type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input type="checkbox"/>	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	2 <input checked="" type="checkbox"/>	Town Tree Board
<input type="checkbox"/>	CRA Board	<input type="checkbox"/>	Merit Board*
<input type="checkbox"/>	Marina Development Control Bd.	<input type="checkbox"/>	Other <u> </u>

Please Note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.314(3)(b), (2)(b), (7)

535 Park Avenue, Lake Park, Florida 33403 • (561) 881-3311 • Fax: (561) 881-3313

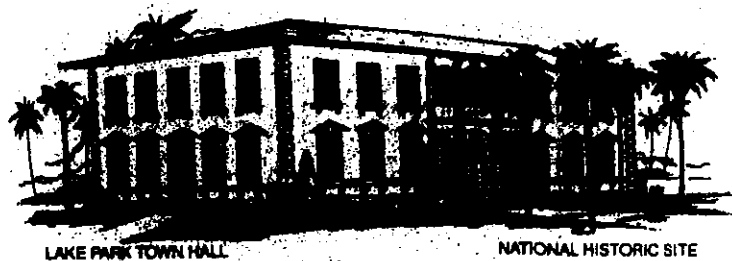
Lake Park Board Application

Page 2

Your Name: Cristina Graciela Catasus

Please indicate the reason for your interest in your first and second choices:

1st choice(Code Compliance Board) I was on that board before, I resigned
because one person took the floor for hours speaking.....2nd choice(Tree Board) Same reason as above.....Number of Meetings of the above boards you have attended in the past six months: 0 Sometimes
Your Educational Background: (High School, College, Graduate School or other training) I watch Chan
35 Hours of Junior College.What is/was your profession or occupation? Secretarial (unemployed)
How long? _____Please indicate employment experience that you feel relates to your desired service on an
Advisory Board or Committee: The more persons that volunteer there will be
more views of how much better to run the town with different persons experiences.Please indicate other general experience or community involvement that you feel qualifies
you to serve on the boards you have chosen: I was on these Boards previously and
also have volunteered for the A.Y.S.O. with Bert Bostrom playing soccer for
L.P. kids.Feel free to attach additional sheets if required. Also, please attach your resume, if
available.Please return your completed form to the Office of the Town Clerk, 535 Park Avenue,
Lake Park, Florida 33403I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE
TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY
BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.Signature: Cristina Y CatasusDate: 4-10-2006



"Jewel" of the Palm Beaches

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Please print or type the following information:

Name: Perchansky Jeremy

Last First Middle Initial

Address: 518 W. Jasmine Dr, Lake Park FL

Address: _____
Telephone: 561-848-1036 home 561-371-2284 work

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		

Have you been convicted of a crime
If so, when? _____ where? _____

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

<u>Choice #</u>	<u>Board</u>	<u>Choice #</u>	<u>Board</u>
<input type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input type="checkbox"/>	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input checked="" type="checkbox"/>	Town Tree Board - 2
<input type="checkbox"/>	CRA Board	<input checked="" type="checkbox"/>	Merit Board* - 1
<input type="checkbox"/>	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Your Name:

Jeremy Penchansky

Please indicate the reason for your interest in your first and second choices:

I am a huge supporter of Lake Park. I'm
interested in keeping our town beautiful.Number of Meetings of the above boards you have attended in the past six months: 0

Your Educational Background: (High School, College, Graduate School or other training)

College VCE,

What is/was your profession or occupation?

Real Estate Professional

How long?

4 years

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee:

I have worked in the soil
testing/environmental industry.

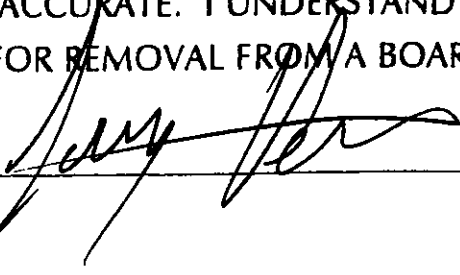
Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen:

I want to improve
Lake Park as best I can. I'd like
to actively work with my town.

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue,
Lake Park, Florida 33403I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE
TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY
BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature:



Date:

11/6/06

Board Membership

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No. Board Membership

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Board Appointments

RECOMMENDED MOTION/ACTION: To appoint a regular member to the Planning & Zoning Board.

Approved by Town Manager [Signature]

Date: 1/31/07

[Signature]
 Name/Title Deputy Clerk

2/1/07
 Date of Actual Submittal

Originating Department: 	Costs: \$ _____ Funding Source: _____ Acct. # _____	Attachments: Memo.
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input checked="" type="checkbox"/> Town Clerk <u>VM</u> <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda. <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.		

Summary Explanation/Background: The attached applicants applied for regular membership to the Planning & Zoning Board. The Planning & Zoning Board has one opening for regular board membership. The Planning & Zoning Board serves the Town as a five member board with two alternates. The term of regular membership is for two years renewable May 1 of each year.

BALLOT

MAYOR/COMMISSIONER

THE TOWN COMMISSION MAY APPOINT ANY ONE MEMBER LISTED BELOW TO SERVE AS A REGULAR MEMBER OF THE PLANNING & ZONING BOARD.

REQUESTING APPOINTMENT AS REGULAR MEMBER.

	Yes	No
Todd Dry	_____	_____
Tim Stevens	_____	_____

jshepherd

From: Vivian Mendez
Sent: Thursday, February 01, 2007 9:37 AM
To: jshepherd
Subject: FW: New Request/Comments Submitted from Town of Lake Park Web Site

***Vivian Mendez
Town Clerk
Town of Lake Park
535 Park Avenue
Lake Park, Florida 33403
561-881-3311
561-881-3313 fax
vmendez@lakeparkflorida.gov***

From: ediemconville@yahoo.com [mailto:ediemconville@yahoo.com]
Sent: Thursday, January 25, 2007 11:59 AM
To: Town Clerk
Subject: New Request/Comments Submitted from Town of Lake Park Web Site

Here is a new request/comments form that was just submitted from the Town of Lake Park web site:

First Name: edie

Last Name: mcconville

Address: 638 w kalmia dr

City: lake park

State: Florida

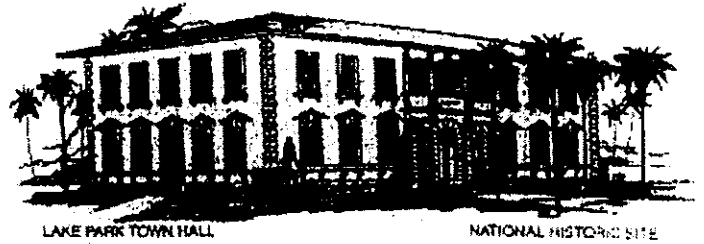
Zip Code: 33403

Phone: 561-308-1690

Email Address: ediemconville@yahoo.com

Comments: Due to increasing demands on my professional schedule I am unable to serve on the Planning and Zoning(including Historic) Board. I respectfully resign effective immediately. I have served for many years and found it to be a rewarding experience. Thank you for the opportunity. Sincerely, Edie McConville MAKE EVERY DAY COUNT

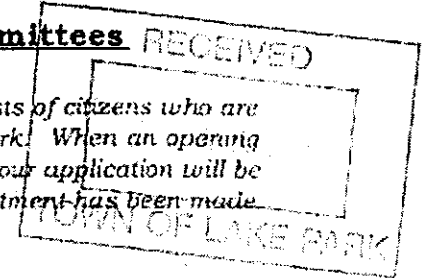
The Town of Lake Park



"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.



Please print or type the following information:

Name: DRY TODD W.
Last First Middle Initial
Address: 1060 Coral Way Riviera Beach FL 33404
Telephone: 863-1592 home 248-8308 cell work

	Yes	No
Are you a resident of Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input checked="" type="checkbox"/> 5	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input checked="" type="checkbox"/> 3	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input checked="" type="checkbox"/> 2	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Town Tree Board
<input checked="" type="checkbox"/> 4	CRA Board	<input type="checkbox"/>	Merit Board*
<input checked="" type="checkbox"/> 1	Marina Development Control Bd.	<input type="checkbox"/>	Other: _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a) (2)(b), (7)

535 Park Avenue, Lake Park, Florida 33403 • (561) 881-1311 • Fax: (561) 881-1311

Your Name: TODD W. DRY

Please indicate the reason for your interest in your first and second choices:

I would like to serve on PBZ in order to help with the comp plan for the city. I enjoy this city & feel it has a lot to offer & with proper zoning choices should be able to attract more health business to Lake Park. Some goes for the CRA choice.

Number of Meetings of the above boards you have attended in the past six months: 3+

Your Educational Background: (High School, College, Graduate School or other training)

Senior Associate Degree Lenoir College + 4 year BA in Communications from University of N.C. at Wilmington + A Fla. State General Contractor.

What is/was your profession or occupation? Real Estate Construction

How long? 15+ years in Fla.

Please indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: Best knowledge of Northern PB County development along with

my own business of buying property in this area over the years along with my Construction Knowledge allows me to understand land use & zoning requirements & their proper designation.

Please indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: I am familiar with the process involved in buying my own properties, rezoned & subdivided etc. I have watch over in PB County go through rapid growth over the past 5 years with the proper planning & zoning in speed etc. areas of PB County.

Feel free to attach additional sheets if required. Also, please attach your resume, if available.

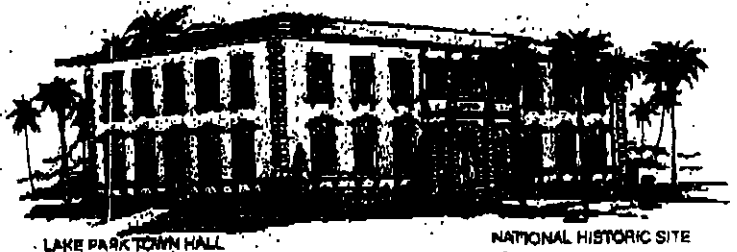
Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: Todd W. Dry

Date: 10-25-06

The Town of Lake Park



LAKE PARK TOWN HALL

NATIONAL HISTORIC SITE

"Jewel" of the Palm Beaches

Application to Serve on Town Boards and Committees

This application serves as an information file of the skills, talents and interests of citizens who are willing to serve on advisory boards and committees for the Town of Lake Park. When an opening occurs on one of the Boards on which you have indicated a desire to serve, your application will be submitted to the Town Commission. You will be notified by mail when appointment has been made.

Please print or type the following information:

Name: Stevens Tim L
Last First Middle Initial

Address: 133 Foresteria Dr

Telephone: 386-3056 ~~home~~ 833 5787 Ext 3111 ~~cell~~ work

	Yes	No
Are you a resident of Lake Park	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a non-resident business owner in Lake Park	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you a registered voter (Response to this question is not mandatory)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Do you currently serve on a Town Board or Committee	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, which one(s): _____		
Have you been convicted of a crime	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If so, when? _____ where? _____		

Please indicate your preference by numbers "1" through "5" of no more than five boards on which you wish to serve, with #1 being the most desired and #5 being the least desired.

Choice #	Board	Choice #	Board
<input type="checkbox"/>	Board of Adjustment*	<input type="checkbox"/>	Pension Trust Fund (Fire)
<input type="checkbox"/>	Code Compliance*	<input type="checkbox"/>	Pension Trust Fund (Police)
<input type="checkbox"/>	Education Advisory Board	<input checked="" type="checkbox"/> 1	Planning & Zoning/ Historic Preservation Board *
<input type="checkbox"/>	Library Board	<input type="checkbox"/>	Town Tree Board
<input checked="" type="checkbox"/> 2	CRA Board	<input type="checkbox"/>	Merit Board*
<input checked="" type="checkbox"/> 3	Marina Development Control Bd.	<input type="checkbox"/>	Other _____

Please note: Membership on these (*) Boards requires members to complete an annual financial disclosure form pursuant to F.S. 112.3145(1)(a), (2)(b), (7)

Lake Park Board Application

Page 2

Your Name: Tim Stevens

Please indicate the reason for your interest in your first and second choices:

- 1) Planning & Zoning: as a resident of Lake Park I have a vested interest in shaping new development while preserving the town's history
- 2) CRA: again, I want to help shape new development in Lake Park

Number of Meetings of the above boards you have attended in the past six months: 0Your Educational Background: (High School, College, Graduate School or other training)
Law SchoolWhat ~~is~~ was your profession or occupation? lawyerHow long? 2 1/2 yearsPlease indicate employment experience that you feel relates to your desired service on an Advisory Board or Committee: analyzing documents, criticalthinking, working well w/ others, negotiating agreements, drafting legal documentsPlease indicate other general experience or community involvement that you feel qualifies you to serve on the boards you have chosen: I have a long history of helpingothers: student government, environmental organizations, public interest law, human rights organizationsFeel free to attach additional sheets if required. Also, please attach your resume, if available. I updated an old 2003 resume with a pen.

Please return your completed form to the Office of the Town Clerk, 535 Park Avenue, Lake Park, Florida 33403

I HEREBY CERTIFY THAT THE STATEMENTS AND ANSWERS PROVIDED ARE TRUE AND ACCURATE. I UNDERSTAND THAT ANY FALSE STATEMENTS MAY BE CAUSE FOR REMOVAL FROM A BOARD OR COMMITTEE, IF APPOINTED.

Signature: Tim StevensDate: 4/20/06

TIMOTHY STEVENS~~281 Conny Village #12, Gainesville, FL 32603~~

timlstevens@hotmail.com

~~352-646-5956~~

133 Foresteria Dr, Lake Park FL 33403

561-386-3056

EDUCATION**University of Florida College of Law Gainesville, FL**

- J.D. anticipated, May 2003 GPA ~~3.05/4.0~~ 3.14/4.0
- Honors, Legal Research and Writing, Spring 2000
- Honors, Appellate Advocacy, Fall 2000
- Florida Journal of International Law, Senior Editor
- Association of Public Interest Law, Vice President
- Law College Counsel Representative
- Law School Democrats, Treasurer
- University Senator

University of Central Florida Orlando, FL

- B.A. in Psychology With University Honors May 1998
- Summa Cum Laude GPA 3.9/4.0
- Dean's List and President's List 1994-1998
- Full Academic Scholarships (4yrs)

WORK EXPERIENCE**Legal Aid Society of Palm Beach County.**

06/01-08/01 & 05/02-08/02 & August 2003 to present

- *Florida Bar Foundation Summer Fellow:* conducted client intake and drafted legal documents in the Elder Care Unit: consumer, public benefits, housing, and guardianship issues.
- *Staff Attorney - Foster Children's Project* ➤ *Supervising Attorney Relative Caregiver Project*
- Southern Legal Counsel.** Gainesville, FL 08/01-05/02
- *Center for Governmental Resources Fellow:* conducting legal research and writing legal memorandum: mental health, education, and housing issues.

Legal Research and Writing Center. Gainesville, FL

01/01-12/01

- *Teaching Assistant:* teaching law students how to write legal documents, perform oral arguments, and conduct legal research.

Florida Public Interest Research Group. Tallahassee, FL

05/01-06/01

- *Legal Intern:* conducted a Campaign Finance Reform study and participated in various grassroots environmental campaigns.

Red Cross/Doctors Without Borders. Lhasa, Tibet

03/99-09/99

- *Program Assistant:* implemented sanitation and hygiene projects
- *ESL Teacher:* taught English to staff and volunteers
- *1999 Nobel Peace Prize:* awarded to Doctors Without Borders staff

The Ninth District State Attorney's Office. Orlando, FL

01/98-05/98

- *Victim Advocate:* assisted victims and attorneys in the Felony Division during a 350 hour internship: domestic violence, battery, and elder abuse issues.

VOLUNTEER EXPERIENCE

- **RESULTS:** creating the political will to end poverty and hunger
- **ESTEEM:** providing poor children with tutorial instruction and recreational opportunities
- **Boggy Creek Camp:** counseling children with cancer and AIDS
- **Alzheimer Respite Center:** supervising, talking and dancing with outpatients

Consent Agenda

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No. *Consent Agenda*

- | | |
|---|---|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input checked="" type="checkbox"/> CONSENT AGENDA |
|---|---|

SUBJECT: Regular Commission Meeting Minutes of January 17, 2007.

RECOMMENDED MOTION/ACTION: Approve the Minutes from the Regular Commission Meeting of January 17, 2007.

Approved by Town Manager *[Signature]* Date: *1/31/07*

[Signature] Name/Title *Deputy Clerk* Date of Actual Submittal *1/22/07*

Originating Department: Finance	Costs: \$ N/A Funding Source: Acct. #	Attachments: Application, memo
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs <input type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input checked="" type="checkbox"/> Town Clerk <i>[Signature]</i> <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda. Yes I have notified everyone _____ or Not applicable in this case <input checked="" type="checkbox"/> _____: Please initial one.	

Summary Explanation/Background:

TAB 1



**Minutes
Town of Lake Park, Florida
Regular Commission Meeting
January 17, 2007 7:30 p.m.**

Town Commission Chambers, 535 Park Avenue

The Town Commission met for the purpose of a Regular Commission Meeting on Wednesday, January 17, 2007 at 7:30 p.m. Present were Mayor Castro, Vice-Mayor Daly, Commissioners Balius, Carey, and Osterman, Interim Town Manager Cynthia Sementelli, Attorney Karen Roselli, and Town Clerk Vivian Mendez.

Vivian Mendez led the Invocation.

Mayor Castro led the Pledge of Allegiance.

Town Clerk Vivian Mendez performed the Roll Call.

ADDITIONS/DELETIONS/APPROVAL OF AGENDA

Discussion of additional Public Works position deferred until new town manager starts on February 1, 2007.

Motion: A motion was made by Commissioner Balius to defer discussion of additional Public Works position until new town manager starts; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Public Comment:

Bert Bostrum, 1451 Flagler Blvd. – stated that the Lake Park Soccer Team placed 3rd in the state championship and brought honor to the Town of Lake Park. She stated that the tournament took place in Wellington and there were thousands of people in attendance. She stated that the team may be eligible for the section meeting in the Carolinas.

Commissioner Osterman suggested that an article about the soccer team be written up with pictures for the Town newsletter.

John Glidden, Oliver Glidden Architects – gave a brief overview of current goals for Lake Park Baptist School. He stated that they would be coming in very soon with a rezoning application. He stated that their goal was to present an overall master plan for the school. He stated that there would be opportunities to do things that would benefit the Town. He stated that there was an attempt to grow a high school which would require remodeling on a property that is currently zoned residential. He stated that they would be returning with a site plan for review.

Mayor Castro stated that his immediate concern was that the entire site including the houses behind the church and school were approved as part of the campus for Lake Park Baptist School. He stated that the Commission also reviewed the possibility of abandoning the alleyway behind the school and it was determined that there were reversionary rites. He stated that the Commission allowed the school to pave the area in the alleyway for connectivity between the parking lot and the classrooms. He stated that he was concerned because zoning was approved but renovation of an existing classroom which was an accessory use to the church was turned down before the application was submitted. He stated that Interim Town Manager Cynthia Sementelli was looking into the zoning approval that was done in the past.

Mr. Glidden stated that there were building permits for the library and kindergarten classrooms for the school. He stated that they wanted to move forward with the rezoning application work carefully and cooperatively with the Town.

Mayor Castro stated that there was no definition of church in the Town's Code. He read a portion of the Town's code and stated that he did not understand why a permit to remodel the school was turned down.

COMMENTS BY COMMISSION, TOWN MANAGER, TOWN ATTORNEY

Mayor Castro

Mayor Castro stated that there was a tree on 6th St. that looked terrible and needed to be taken down.

Mayor Castro asked for the status of the Lake Park Apartments.

Mayor Castro asked for the status on landscape exemptions for Bev Smith Ford.

Mayor Castro asked for the status on the street lighting program. He suggested that staff draft a letter to the Publix Corporation with the Commission's signature requesting a new generator that could run the whole store for the Publix in Lake Park. He stated that Publix has provided 30 to 50 generators that have been installed in various stores from Key West, FL to Sabastian, FL.

Community Development Director Patrick Sullivan stated that Publix has submitted a permit for a generator. He stated that he did not know the size of the generator.

Mayor Castro asked that Community Development Department Director Patrick Sullivan inform of size of the new generator for Publix.

Mayor Castro stated Journey's Inn would be torn down. He stated that he met with the owner of Journey's Inn and John Glidden. He stated that there would be a phase plan in the first phase would be to the tear down the Journey's Inn and build a second portion of the garage and then

would come back and do the second phase. He stated that the architectural firm would be coming to the Commission soon to present their plans for Journey's Inn.

Mayor Castro recommended a large clear sign stating that there was a dispatch phone in the reception area placed outside of the Police Department Building.

Vice-Mayor Daly

Vice-Mayor Daly expressed concern that there was no discussion of a trailer for the ball field on the agenda. He stated that he spent time searching for a trailer and that he found approximately 35 to 55 trailers still available in Port Saint Lucie. He stated that he had a price comparison sheet on trailers ranging in size from 30 to 70 feet. He stated that he didn't understand why nothing had been done to obtain a trailer for the ball field.

Vice-Mayor Daly stated that he did not see a discussion for fencing at the ball field on the agenda for discussion and stated that it had also fallen to the wayside.

Vice-Mayor Daly asked how many employees have been cross trained in order to move up into a new pay range.

Vice-Mayor Daly asked why Jupiter had volunteers to take care of dispatching and reception work.

Joe Kroll, Public Works Director

Joe Kroll, Public Works Director stated that there were several employees that have obtained CDL's but they were not interested in changing positions. He stated that he had 10 trucks and 9 drivers for the Sanitation Department. He stated that he had a driver who would be retiring in June and it would be September before he could hire someone for the position.

Joe Kroll, Public Works Director stated that there were many fallen branches on the tree at 6th St. and stated that he was giving it 30 days to recover before deciding whether or not to take it down.

Joe Kroll, Public Works Director stated that a different epoxy was used to adhere the plaques for the Town. He stated that the plaques would have to be broken in order to be removed.

Commissioner Balius

Commissioner Balius stated that Public Works did a good job trimming the trees at Date Palm Dr. and Banyan Blvd.

Commissioner Balius asked for the status of the breakwater at the Lake Park Harbor Marina.

Commissioner Balius asked how the plaques for the Town were installed and if there were preventive measures taken to keep the plaques from being stolen again.

Commissioner Balius stated that Bill Rowan and Nancy Rowan were responsible for getting the Town the Tree City USA Award.

Commissioner Carey

Commissioner Carey stated that there has been work done at One Park Place and it was good to see that there had been some progress.

Commissioner Osterman

None

Interim Town Manager Cynthia Sementelli

Interim Town Manager Cynthia Sementelli stated that fluorescent lighting and a dispatch phone would be added to the reception area of the Police Department Building.

Interim Town Manager Cynthia Sementelli stated that Jupiter had their own dispatch phone.

Captain Douglas Reese stated that there was a proposal giving the Commission several options which included bringing communications back at a cost of \$800,000.00, the second option was an extra console at a cost of \$500,000.00 and the third option was to create a direct telephone number. He stated that the proposal was presented 3 or 4 years ago. He stated that he still had the proposal in his possession and that he could give it to the new town manager for review.

Interim Town Manager Cynthia Sementelli stated that the Town was the recipient of the 2006 Tree City USA & Growth Award.

Interim Town Manager Cynthia Sementelli stated that the discussion of the fencing around the ball field had been deferred to be discussed when the new town manager begins employment with the Town.

Interim Town Manager Cynthia Sementelli stated that the Tree Board was not active and currently had 2 members.

Attorney Karen Roselli

None

PUBLIC and OTHER COMMENT

None

CONSENT AGENDA:

1. Regular Commission Meeting Minutes of January 3, 2007.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Vice-Mayor Daly to approve the Consent Agenda; Commissioner Balius made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

PUBLIC HEARING(S)

ORDINANCE 1-2007 – Performance Bond

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AMENDING CHAPTER 2, ARTICLE V, DIVISION 2, SECTION 2-250 ENTITLED “ALTERNATIVE SOURCE SELECTION” OF THE TOWN CODE OF ORDINANCES PERTAINING TO THE DETERMINATION OF THE MONETARY AMOUNT OF BID SECURITY AND PAYMENT AND PERFORMANCE BOND REQUIREMENTS FOR CONSTRUCTION PROJECTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balius to defer Ordinance No. 1-2007; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Mayor Castro asked Interim Town Manager Cynthia Sementelli if she looked into piggybacking with other municipalities for the Performance Bond.

Interim Town Manager Cynthia Sementelli stated that she was looking into piggybacking with other municipalities for the Performance Bond.

Community Development Director Patrick Sullivan stated that he had done research and found that not one municipality had written into their code that they have to charge 100% maximum.

Attorney Karen Roselli stated that there was a statute regarding Performance Bonds over \$200,000.00. She explained the statute, gave examples and spoke of other options.

ORDINANCE NO. 02-2007 – Pool Hall

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA, AMENDING CHAPTER 78, ARTICLE III, SECTION 78-70 ENTITLED “PARK AVENUE DOWNTOWN DISTRICT” AND TABLE 78-70-1 (PERMITTED AND CONDITIONAL USES IN THE PARK AVENUE DOWNTOWN DISTRICT), TO PROVIDE USE REGULATIONS FOR BILLIARD AND POOL ROOMS; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Public Comment Open.

None

Public Comment Closed.

Community Development Department Director Patrick Sullivan stated that he was approached and asked if alcohol could be sold in the pool hall on Park Ave. He stated that he researched the Town code and did not find a definition for a pool hall. He stated that the pool hall would have to be classified as a bar. He stated that the pool hall currently sold beer and wine but did not sell other alcohol. He stated that the ordinance needed to be redefined to state pool halls as establishments that could sell alcohol.

Mayor Castro asked that the pool hall be cleaned up.

Vice-Mayor Daly asked if there were originally 3 pool tables in the pool hall. He stated that it was his impression that the pool hall was intended to be a bar with pool tables.

Attorney Karen Roselli explained the ordinance and stated that it was an ordinance to regulate all potential pool rooms.

Commissioner Balius stated the pool hall would have to sell a lot of alcohol in order to cover their rent.

Attorney Karen Roselli stated that gross receipts from the Kelsey Club were reviewed and it was determined that their main revenue was generated from the sale of alcohol. She stated that code enforcement could have the pool hall shut down if it was mainly used as a bar. She stated that the ordinance was defining a pool hall as a permitted use in the Park Avenue Downtown District.

Commissioner Carey stated that Mizerak’s Pool Hall was mainly a pool hall and 10% of its use

was for the sale of alcohol.

Vice-Mayor Daly stated that he could not support the ordinance to allow alcohol sales in pool rooms.

Commissioner Carey stated that he would like to see Mizeraks Pool Hall remain the same.

Attorney Karen Roselli gave suggestions of changes that could be made to Mizerak's Pool Hall.

Community Development Director Patrick Sullivan stated that the applicant approached the Town but did not fill out an application.

Mayor Castro stated that the applicant should fill out an application and pay the Town.

Commissioner Carey suggested that the applicant be informed that the Commission would like to see a duplication of Mizerak's Pool Hall.

Vice-Mayor Daly stated that the Commission was looking for a legitimate pool hall.

Motion: A motion was made by Commissioner Balius to defer Ordinance No. 1-2007; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balius	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

The Commission reached Consensus that Ordinances be authorized by the Commission or applicant oriented before being placed on the agenda for a Commission Meeting.

RESOLUTION NO. 05-01-07 – Florida League of Cities

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, URGING MEMBERS OF THE FLORIDA LEGISLATURE TO SUPPORT THE ISSUES ENUMERATED HEREIN DURING THE FLORIDA LEGISLATURES 2007 LEGISLATIVE SESSION.

Public Comment Open.

None

Public Comment Closed.

Interim Town Manager Cynthia Sementelli explained Resolution 02-01-07. She stated that it was a resolution to support the Florida League of Cities' key priority issues such as charter county relations, affordable housing, and property tax reform.

Commissioner Osterman stated that at the Florida League of Cities Meeting she attended they discussed home rule and the importance of it to municipal government.

Motion: A motion was made by Commissioner Osterman to approve Resolution No. 05-01-07; Commissioner Balus made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balus	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 07-01-07 – Change the insurance coverage effective date
A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA AUTHORIZING THE TOWN MANAGER TO CHANGE THE EFFECTIVE DATE OF COVERAGE FOR EMPLOYEE LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE, SHORT TERM DISABILITY, LONG TERM DISABILITY, VOLUNTARY EMPLOYEE LIFE INSURANCE, VOLUNTARY SPOUSE LIFE INSURANCE, VOLUNTARY CHILD(REN) LIFE INSURANCE, DENTAL INSURANCE, AND HEALTH INSURANCE; AND PROVIDING AN EFFECTIVE DATE.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Balus to approve Resolution No. 07-01-07; Commissioner Carey made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balus	X		
Commissioner Carey	X		

Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

RESOLUTION NO. 08-01-07 – Change Library Hours of operation

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF LAKE PARK, FLORIDA APPROVING CHANGES IN THE HOURS OF OPERATION FOR THE LAKE PARK PUBLIC LIBRARY; AND PROVIDING AN EFFECTIVE DATE.

Public Comment Open.

None

Public Comment Closed.

Motion: A motion was made by Commissioner Osterman to approve Resolution 08-01-07; Vice-Mayor Daly made the second.

Vote on Motion:

Commission Member	Aye	Nay	Other
Commissioner Balus	X		
Commissioner Carey	X		
Commissioner Osterman	X		
Vice-Mayor Daly	X		
Mayor Castro	X		

Motion passed 5-0.

Discussions and Possible Action

Brick Paver Program

Mayor Castro stated that he liked staff's recommendation to install the brick pavers.

Interim Town Manager Cynthia Sementelli stated that it was voted at the last Harbor Marina Advisory Board to discontinue the brick paver program and refund the money. She stated that staff recommended ordering the eighteen bricks that were purchased and have them installed. She stated that in good faith the bricks that were paid for should be installed. She stated that there was a small profit from the bricks that were purchased.

Mayor Castro recommended extending the time to order brick pavers to a month.

Interim Town Manager Cynthia Sementelli stated that she spoke to someone at the brick paver company and they stated that the best advertisement for the brick paver program was to get bricks installed into the ground.

Interim Town Manager Cynthia Sementelli stated that she needed a date for a deadline to order the first set of bricks. She stated that she would keep the brick paver program open.

Town picture to be displayed in congressman Klein's office in Washington, D.C.

Mayor Castro stated that he liked the Town Hall picture.

Commissioner Osterman asked how large the picture would be.

Community Development Director Patrick Sullivan stated that the picture would be approximately 11x14.

Commissioner Osterman stated that she liked the Town Hall picture and the Town's logo. She suggested the logo and the picture.

Mayor Castro suggested the Town logo be inset into the picture on the bottom left side.

Mayor Castro stated that he liked the Town Hall picture on the top of page 3 of the option sheets provided to the Commission (see attached Exhibit "A"). He suggested that Interim Town Manager Cynthia Sementelli select a picture and have the Town logo inset into the picture.

Mayor Castro thanked Maria Davis for being in attendance for the entire Commission Meeting.

ADJOURNMENT

There being no further business to come before the Commission and after a motion to adjourn by Commissioner Balius and seconded by Commissioner Carey, and by unanimous vote, the meeting adjourned at 8:30 p.m.

Mayor Paul Castro

Deputy Clerk Jessica Shepherd

Town Clerk Vivian Mendez

Town Seal

Approved on this ____ of _____, 2007.

TAB 2

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: February 7, 2006

Agenda Item No. Tab 2

☐ PUBLIC HEARING
☐ Ordinance on Second Reading
☐ Public Hearing

☐ RESOLUTION

☒ DISCUSSION

☐ ORDINANCE ON FIRST READING

☐ BID/RFP AWARD

☐ GENERAL APPROVAL OF ITEM

☐ CONSENT AGENDA

☐ Other:

SUBJECT: Maritime Academy

RECOMMENDED MOTION/ACTION: Approval to allow the Maritime Academy to use the Marina for a fishing clinic/tournament as a fundraiser free of charge.

Approved by Town Manager [Signature]

Date: 1/31/07

Name/Title

Date of Actual Submittal

Originating Department:	Costs: \$ Funding Source: Acct. #	Attachments:
Department Review: <input type="checkbox"/> City Attorney_____ <input type="checkbox"/> Community Affairs_____ <input type="checkbox"/> Community Development_____ 	<input type="checkbox"/> Finance_____ <input type="checkbox"/> Fire Dept_____ <input type="checkbox"/> Library_____ <input type="checkbox"/> Marina_____ <input type="checkbox"/> PBSO_____ 	<input type="checkbox"/> Personnel_____ <input type="checkbox"/> Public Works_____ <input type="checkbox"/> Town Clerk_____ <input type="checkbox"/> Town Manager_____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone_____ or Not applicable in this case_____ Please initial one.

Summary Explanation/Background: The Maritime Academy will be hosting several fishing clinic/tournaments for children ages 6-12 around the community and have asked to use the Marina free of charge for their fundraiser. It was presented to the Marina Advisory Board on February 1, 2007 and they are in favor in allowing the use of the Marina.



Riviera Beach Maritime Academy

1/19/07

To Whom It May Concern in the Town of Lake Park,

Riviera Beach Maritime Academy is a free, public, charter high school located near the Intracoastal Waterway in the City of Riviera Beach. We are committed to providing students with a rigorous, academic and hands-on education in career exploration within the maritime industries. We are currently sponsored by Viking Yacht Company and the Marine Industry Education Foundation.

Our students have the opportunity of a lifetime to sail aboard the Dennis Sullivan, a 100 ft. educational tall ship, where they will study and be the mates for 10 days. The rest of our students will be traveling to the Keys and the Dry Tortugas to study and explore the ecosystems of South Florida. To defray the cost of these trips, our students will be hosting several fishing clinics/tournaments for children ages 6-12 yrs. around the community. We are in search of local businesses to assist us in collecting registration forms and to donate items to be used as prizes. As our way to thank you, your business name will be listed as a sponsor on the back of the T-shirts issued to the children upon registration.

We are always looking for business partners who wish to contribute to the success of our school. If you are interested, please feel free to contact Captain Gidget Greco, Principal, at 561-841-7600 or visit us on the web at www.rbmaritime.org.

Thank you for your time and consideration.

Sincerely,

Lori Miranda
Riviera Beach Maritime Academy
Fundraising Chairperson

SPONSORS

Viking Yacht Company

Viking Yacht Company, a world business leader with a solid reputation for building quality yachts, is a family owned company with over 1,400 employees. As a civically minded organization, Viking Yachts believes in giving back to the community. For over 25 years, the company has worked with vocational schools in New Jersey to provide work-study and mentorship programs to high school students. Since opening the Viking Yacht Service Center in Riviera Beach, the company has supported a number of educational initiatives in Palm Beach County. Viking is now making a further commitment to education in Palm Beach County by sponsoring the Riviera Beach Maritime Academy.

Marine Industry Education Foundation

The Marine Industry Education Foundation's mission was created through a cooperative effort of the Marine Industries Association of Palm Beach County and the County Board of Commissioners. The Foundation's mission is to create and sponsor education initiatives that lead to productive marine industry career pathways in Palm Beach County.



Riviera Beach Maritime Academy

Riviera Beach Maritime Academy

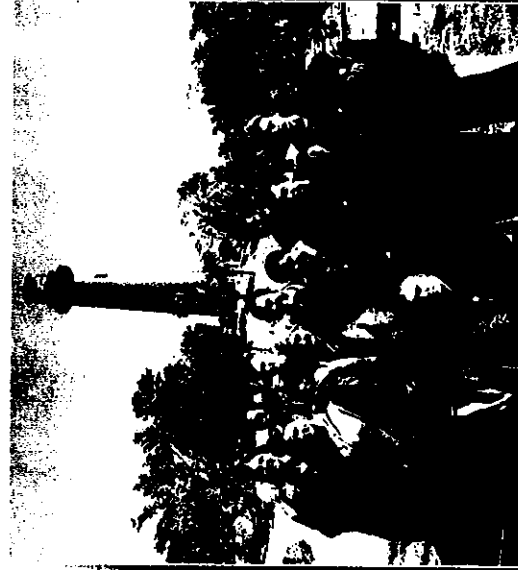
www.rbmaritime.org

251 W. 11th Street • Riviera Beach, FL 33404

Office : 561.841.7600 • Fax: 561.841.7626

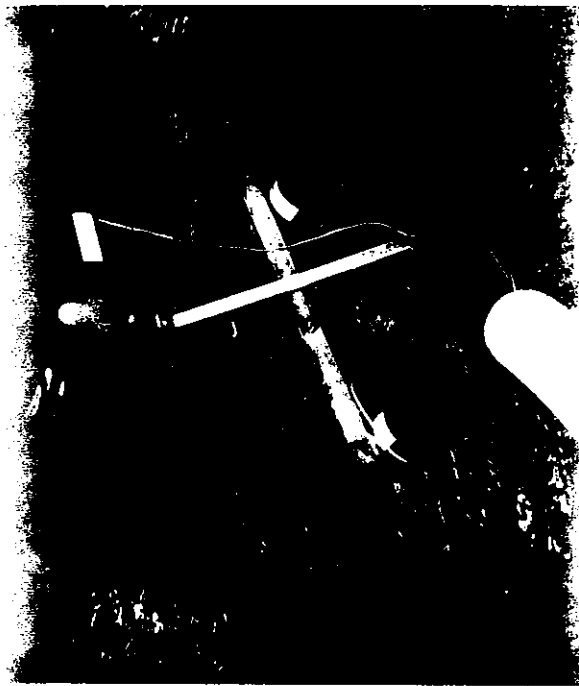


Riviera Beach Maritime Academy



Mission

Riviera Beach Maritime Academy is committed to providing students with a rigorous, academic and hands-on education in career exploration within the maritime industries.



Background

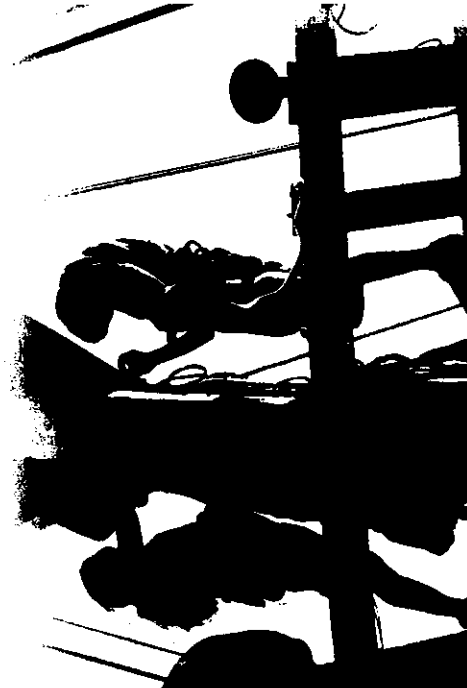
Florida is home to a 14.1 billion dollar marine industry. Marine businesses in Florida include, but are not limited to, marinas, boat and yacht builders, charter brokers, and other maritime support services.

The need for professionals to enter the maritime workforce is crucial. Forecasts indicate economic growth, and employers will be seeking skilled technicians to fill new jobs, as well as positions vacated by retirees.



Top Reasons to Attend

- Riviera Beach Maritime Academy is a free, public, charter high school (9-12), located near the Intracoastal Waterway in the City of Riviera Beach
- High academic standards, an all honors curriculum
- Core academic subjects- English, history, math, and science- will meet or exceed the Florida Sunshine State Standards and will be integrated with aspects of the marine industry
- Students will be prepared to further their education at a college, university, or technical school
- Specialized maritime courses allow students to explore marine careers
- Students can focus on skills training that can lead to employment upon high school graduation
- Internships and job shadowing are available to all students
- Hands-on approach to education
- Clubs & Competitions: SCUBA, Sailing, ROV (underwater robotics), SECME, Sea Scouts, Skills USA and many more



Criteria for Admission

- An interest in the sea and boating
- GPA 2.0 or higher
- FCAT Level 2 or higher (math & reading)
- Ability for success in honors level classes
- Clean behavior record
- Good attendance record
- 3 positive teacher recommendations



Maritime Career Pathways

- Boat & Yacht Building and Repair
- Drafting (CAD), Boat & Yacht Design
- Marine Engine Mechanics
- Nautical Science: Captain's License Preparation
- Marine Sciences: Biology, Oceanography, Fisheries
- Marina & Port Operations
- Marine Electrical Systems & Electronics

TAB 3

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No. *Tab 3*

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Bioscience Advisory Board

RECOMMENDED MOTION/ACTION: Discuss an amount if any that the Commission would like to donate to the Bioscience Advisory Board.

Approved by Town Manager *A. Semon* **Date:** 1/3/07

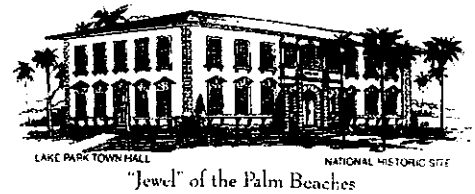
Name/Title

Date of Actual Submittal

Originating Department: Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	Costs: \$ _____ Funding Source: _____ Acct. # _____ <input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	Attachments: <input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda. Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.	

Summary Explanation/Background: See attached memo

**Town of Lake Park
Community Development Department**



Date: 1-16-2007

Patrick Sullivan, AICP, Director

To: Cindy

Re: Bioscience request for money

At the January 18th meeting of the Bioscience Advisory Board the City of Palm Beach Gardens requested help from other members of the board with paying for the purchase of mineral rights for the Scripps land site.

Apparently two ladies from Chicago own the mineral rights and are willing to sell them for \$250,000 \pm . There is concern by lenders that unless the rights are purchased clear title will not be possible. Therefore it has been decided to purchase the rights. Palm Beach Gardens, Jupiter and the County are paying for the rights but Palm Beach Gardens is requesting that the rest of the advisory board also contribute to the purchase since everyone will benefit from Scripps. No one specified an amount that would be appropriate. The mayor of Jupiter went so far as to say that the smaller communities such as Lake Park should not even be asked to contribute. Gardens responded that any contribution would be appreciated.

Commissioner Daly told the Board that he would discuss it with his commission at the next meeting.

Patrick Sullivan, AICP, Director
Community Development Department
888-3349 fax 888-3373
psullivan@lakeparkflorida.gov

TAB 4

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No.

Tab 4

- | | |
|---|--|
| <input type="checkbox"/> PUBLIC HEARING
<input type="checkbox"/> Ordinance on Second Reading
<input type="checkbox"/> Public Hearing

<input type="checkbox"/> ORDINANCE ON FIRST READING

<input type="checkbox"/> GENERAL APPROVAL OF ITEM

<input type="checkbox"/> Other: | <input type="checkbox"/> RESOLUTION

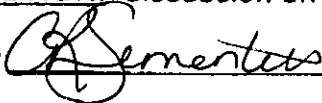
<input checked="" type="checkbox"/> DISCUSSION

<input type="checkbox"/> BID/RFP AWARD

<input type="checkbox"/> CONSENT AGENDA |
|---|--|

SUBJECT: Non-complying signs in the PADD**RECOMMENDED MOTION/ACTION:** discussion on how to proceed

Approved by Town Manager



Date:

1/24/07

Originating Department: Community Development	Costs: \$ N/A Funding Source: Acct. #	Attachments: Staff report
Department Review: <input type="checkbox"/> City Attorney <input type="checkbox"/> Community Affairs <input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background: There are 63+ non-complying signs in the PADD District. The Planning and Zoning Board recently held a public hearing providing local owners and merchants an opportunity to comment on proposed compliance. The Town Clerk recently completed a review of PADD ordinances at the direction of the Commission to find out if additional regulations might have been adopted. The research has been completed and no additional regulations have been adopted. This agenda request is to discuss the next steps that should be taken to bring the district signs into compliance.

**Town of Lake Park
Community Development Department**



To: Town Commission

From: Patrick Sullivan, AICP, Director

Date: January 29, 2007

Re: Illegal signage within the Park Avenue
Downtown District ("PADD")

MEMO

On October 18, 2006, the issue of illegal and non-conforming signs in the PADD was brought to the Town Commission's attention. Illegal signs in the PADD are signs which are in violation of Section 78-70(p) of the Town Code, including signs which became non-conforming after the adoption of Section 78-70, and which were not removed or brought into compliance by August 6, 2002 as required by the amortization period in the Code. The Commission requested staff to further research the matter and provide them with additional information, before the Commission would make a formal decision as to how to best achieve compliance with the PADD sign regulations.

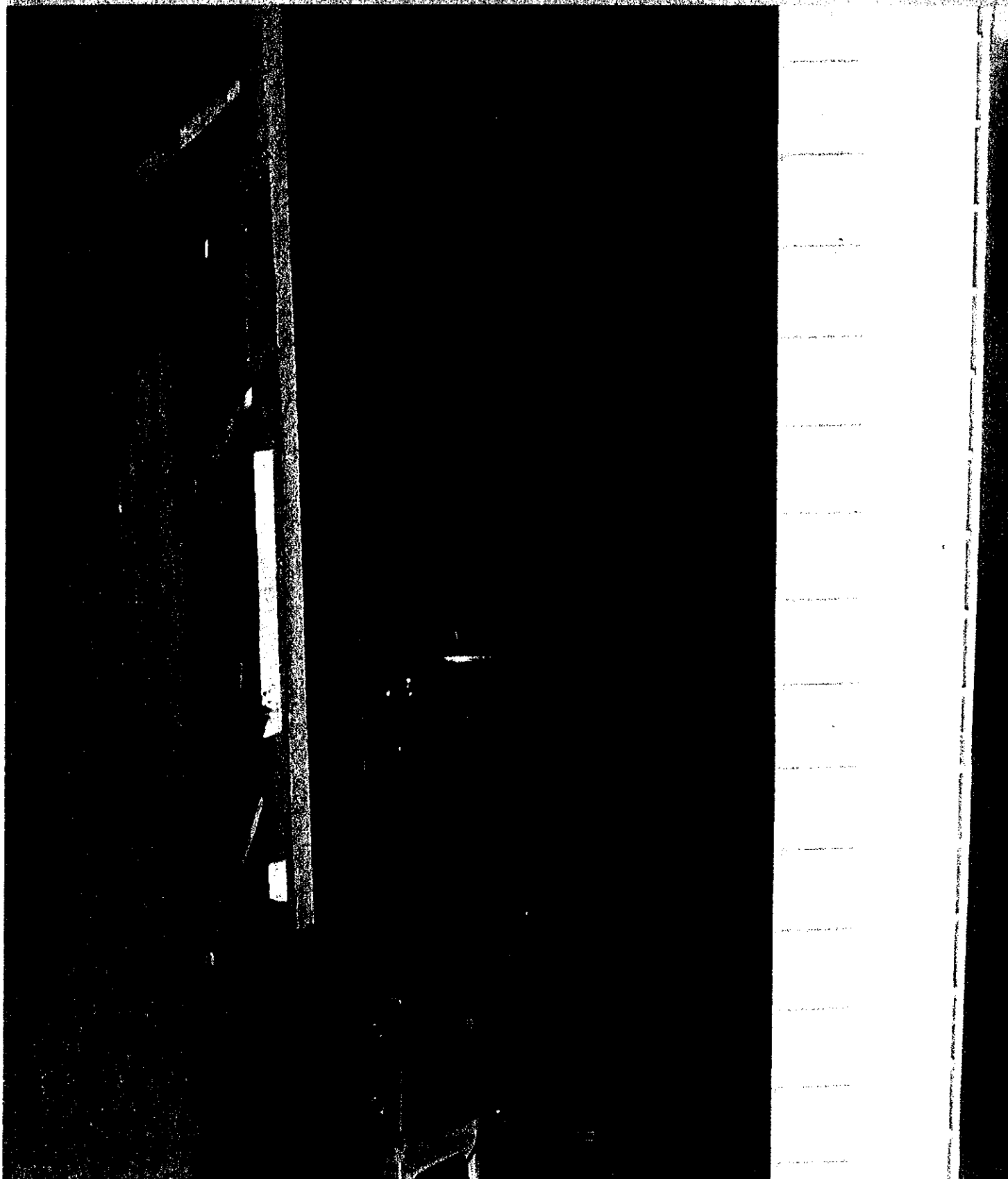
1. Staff research indicates that there have been no changes to the PADD sign regulations since 1997. The regulations contained in the Code (as updated through May 3, 2006) are current and complete.
2. There are 70 signs in the PADD; 63 of the 70 signs are non-compliant. Stated otherwise, only 7 out of the total 70 signs in the PADD comply with the Code. More troubling is the fact that when adopted, Section 78-70 provided a 5 year amortization period to correct non-conforming signs. This period expired on August 6, 2002, and therefore almost 10 years have elapsed since the PADD sign regulations went into effect with virtually no compliance.
3. On January 22, 2007 the Planning and Zoning Board held a public workshop to discuss the non-conforming sign problems in the PADD. Courtesy notice of the workshop was given by the Town and sent by U.S. mail to every property owner in the PADD. Only one person attended the workshop.
4. As a result of the P&Z Board workshop there was a consensus on the following recommendations:
 - a. Town Code Section 78-70(p)(8)(d) should be amended to read "by January 1, 2008 which is over ten years from the date of adoption of the town core commercial district, all non-conforming signs shall be removed or brought into compliance with the requirements of this section."
 - b. Property owners that have non-conforming signs will be notified of the sign violations by regular and certified mail, and will be informed that they will have 1 to 2 years as decided by the Commission to come into compliance. Business owners will also be informed that grant monies may be available to provide partial financial assistance in obtaining compliant signage.

Patrick Sullivan, AICP Director
Community Development Department
881-3319 fax 881-3323
psullivan@lakeparkflorida.gov

- c. Town staff should prepare a manual, palm card, or brochure to be distributed with the mail notice or separately to business owners and which provides examples of permitted signs.
5. Staff recommends the following actions:
- a. Property owners with non-conforming signs should be notified immediately (by regular U.S. mail) that their signage does not comply with the requirements of 78-70, and that they have until August 1, 2007 to come into compliance. A copy of the sign regulations from Section 78-70 shall be included with the notice. Because of the foreseeable changes in the PADD in 2007 (i.e. One Park Place, Alleyways, PA BBQ, etc.) staff feels that it is important to begin enforcement action as soon as possible. Even with a 6 month time frame, those that businesses that do not comply will have to go through the enforcement process which can take an additional 2-3 months, maybe longer.
 - b. Staff does not recommend amending the Code to extend the compliance date of August 6, 2002, or to make any changes to the existing sign regulations. There is sufficient depth and direction in the current regulations for enforcement purposes and to achieve a uniform and aesthetically pleasing signage program in the PADD.
 - c. There are grant monies that can be applied for by sign owners to help with the conversion. One source is the Regions Grant which cycle has begun and funds must be applied for before March 16, 2007. Another source is the façade improvement grant available through the CRA trust fund and beautification program. The discussion of the Regions Grant program is on the Agenda following this presentation. The CRA program will be also be discussed at the CRA meeting on February 19, 2006. Staff recommends that the Commission consider adopting a grant program to help the business owners.
 - d. The P&Z Board recommended that a sign manual or brochure be created by the Town and distributed to sign owners in the PADD. Although this is a good idea, a considerable amount of Town staff time and expense would be required in preparing such a manual. Furthermore, it may not be cost effective to produce a manual for just the PADD. There are sign code violations in all zoning districts, and a comprehensive sign manual may be more appropriate. This is a project that the Community Development Department could begin work on, but having it available concurrent with the PADD enforcement will likely delay bringing the PADD sign violations into compliance. Staff would therefore recommend that this suggestion be put on hold pending an evaluation of the cost benefit of implementing such a change.

SUMMARY: Staff believes that there are sufficient regulations in the existing Code which once enforced, will bring all of the PADD into compliance. However, due to the extensiveness of the violations, staff prefers that the business owners be given an opportunity to voluntarily come into compliance, and possibly further assist them by directing these merchants to sources of grant monies which will ease potential financial hardship some business may suffer in achieving compliance. Staff is requesting guidance from the Commission on the time and method for enforcement of the PADD sign regulations with some consideration given to the majority of business owners in the PADD which will be impacted.

PADD S-625



PROHIBITED

PADD S-1-G29



Pole or Freestanding Signs

Monument or Freestanding Signs

PROHIBITED

Paper or Banner Signs

P 4 D D S - G 2 S

PROHIBITED

Discount Beverage
Beer · Wine · Soda · Liquor

PRINTING

ALTERATIONS
SHOE REPAIR & DRY CLEANING

A-ALL INSURANCE

PAD SIGNS

Cabinet Signs

PROHIBITED

P
A
D
D
S
-
G
N
S

Painted Wall Signs

PROHIBITED

Plastic Letters mounted directly on a surface

P 4 D D 6 - G 2 4

PROHIBITED



P4DD 9-029

PADD Sign Inventory

63 Wall Signs

57 are non compliant

6 Freestanding

6 are non compliant

1 Awning Sign

0 are non Compliant

Does not include window signs

PADD SIGNS

PERMITTED

PADD SIGNS

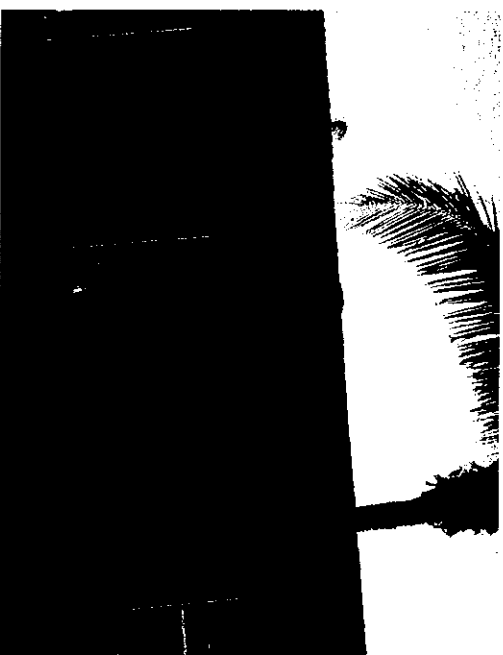
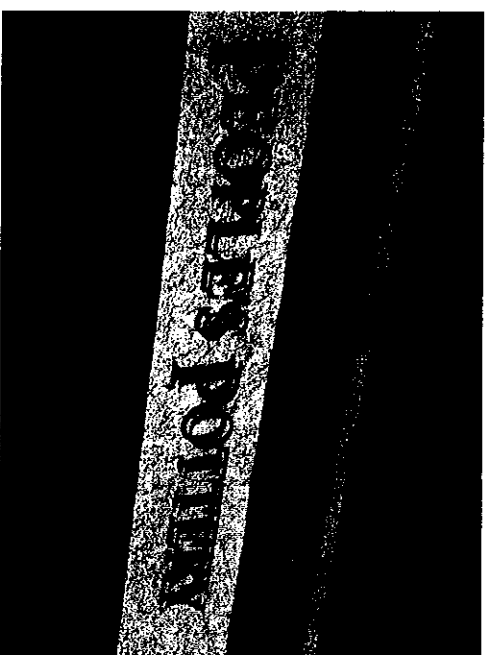
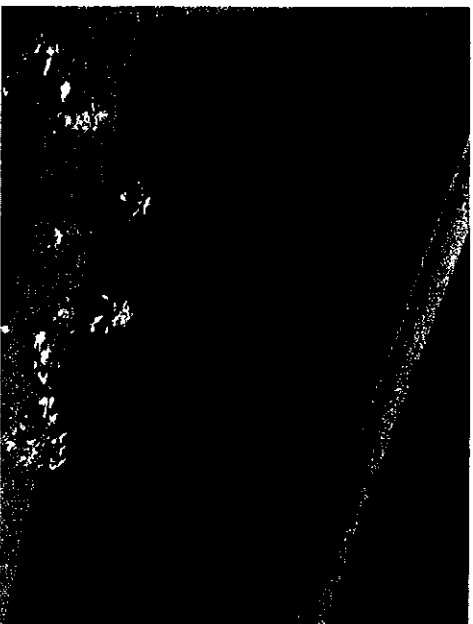
Wall Signs - Aluminum letters

PERMITTED

**P
A
D
D
S
-
I
G
N**

Wall Signs - Metal letters

PERMITTED



P A D D S I G N S

Wall Signs - Aluminum/Metal/Plastic offset letters

PERMITTED

Awning Signs

P A D D S - G 2 0 0

PAD 6-629

PERMITTED

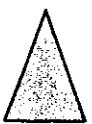
Projecting Signs

PERMITTED

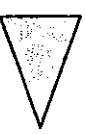
Cafe Ole

Neon Sign using a business name

P A D D S I G N S

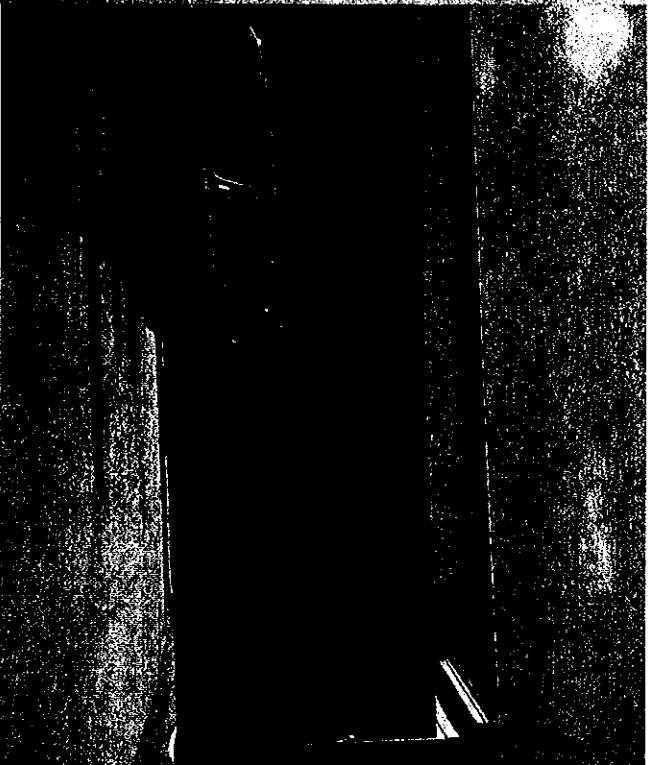


Design Requirements

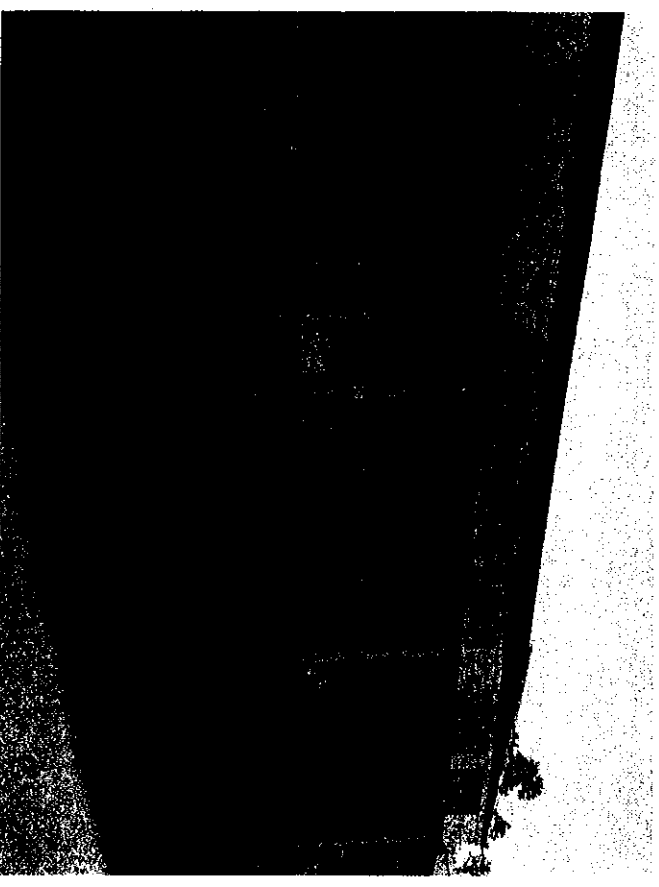


1. Design to have a consistency with colors, materials and architecture

This



Not This

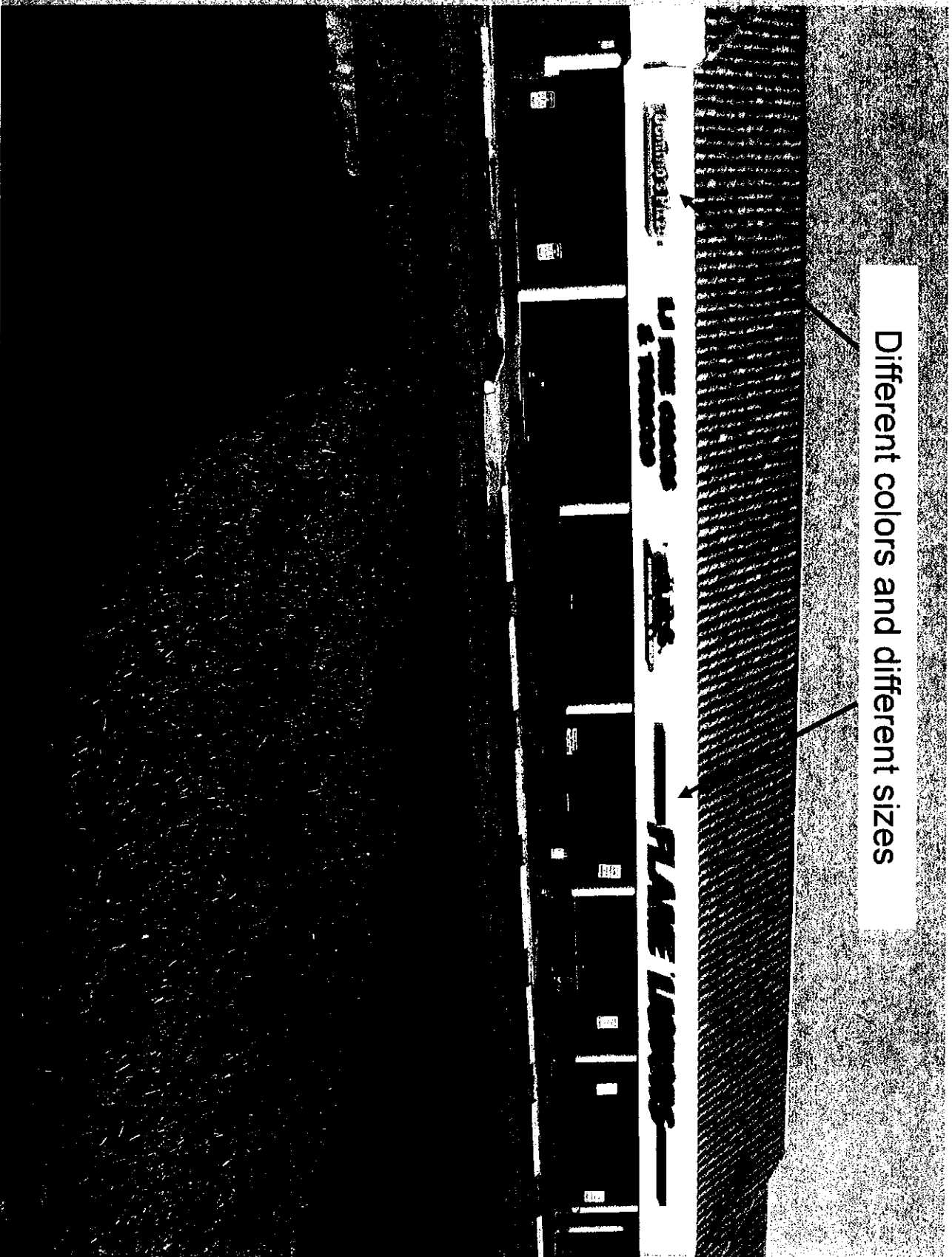


PAD S-1029

Examples of Design Inconsistencies

Different colors and different sizes

P
A
D
D
S
I
G
N
S



Design Inconsistencies

Different size and different fonts

P
A
D
D
S
I
G
N
S

STEWART

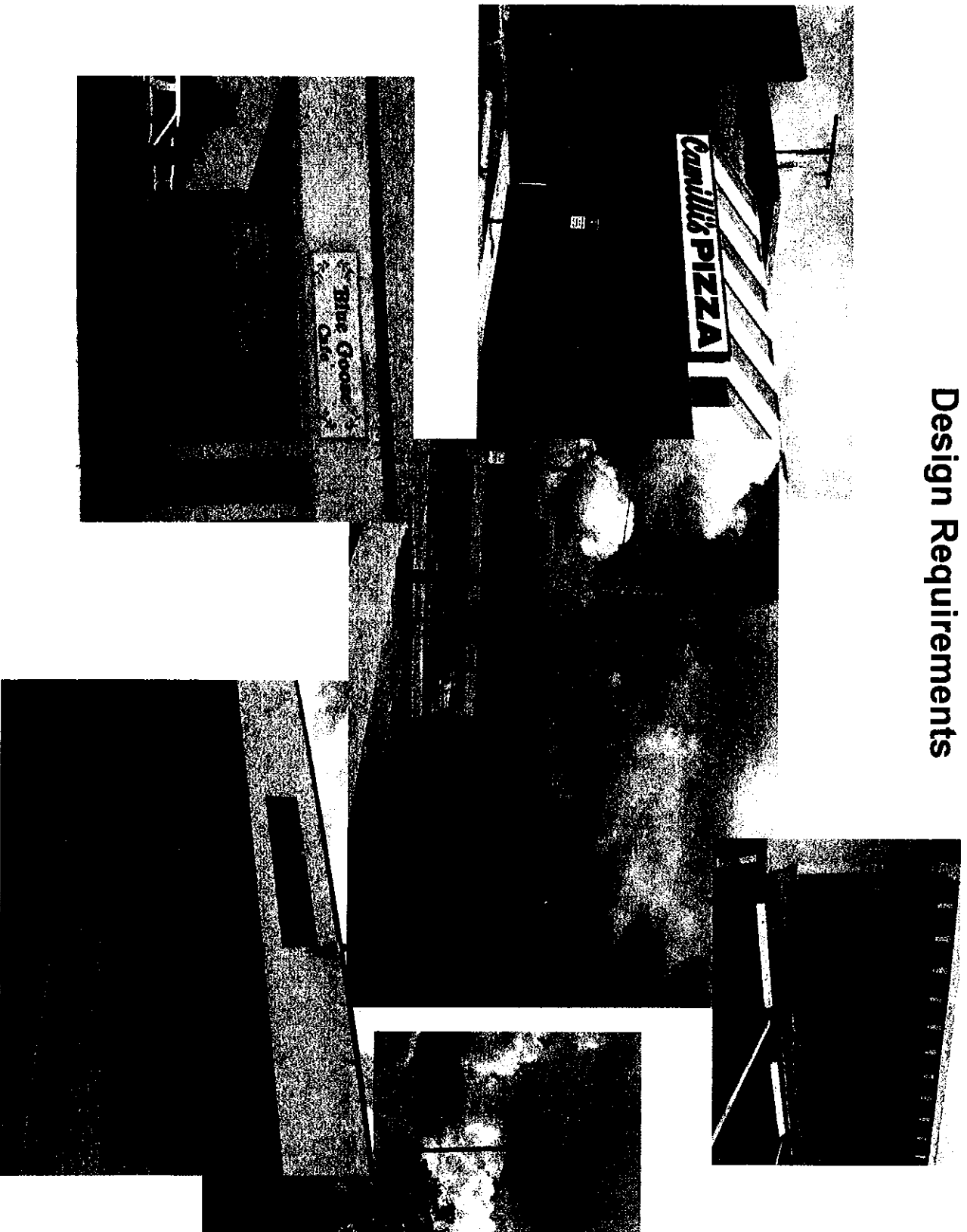
ENTERNO

CHANGING

SISTERS

Design Requirements

P4DD S-IGNS



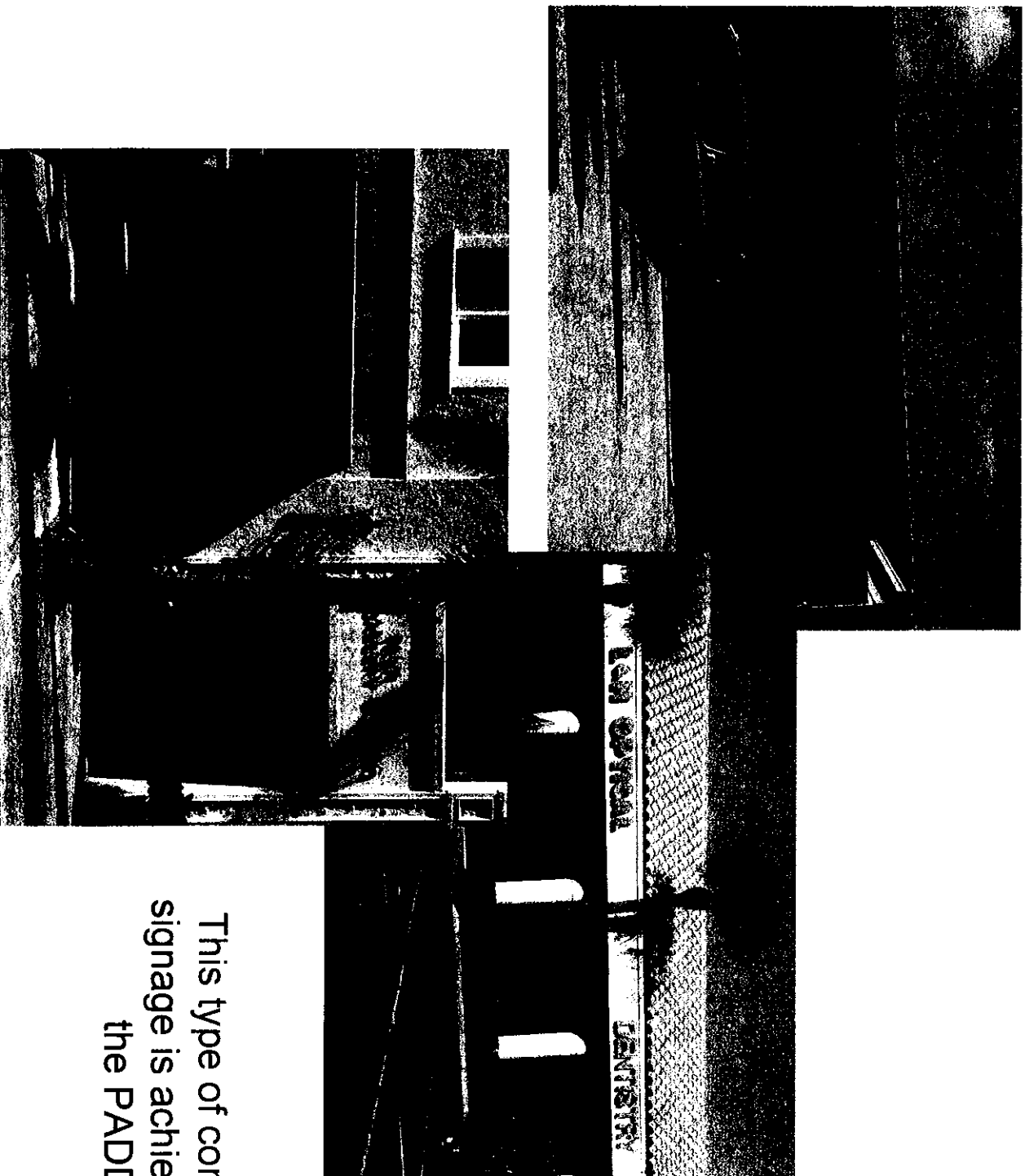
Design Requirements

PADD SIGNS



**The code as written provides the tools to require
the appropriate signage for the district**

PADD SIGNS



**This type of consistent
signage is achievable in
the PADD**

Code Requirements

**All non-complying signs were
required to come into compliance by
August 6, 2002.**

**The Town was required to notify all
property owners by October 6, 1997
of the requirement to remove the non-
complying signs**

Neither has occurred

P A D D S I G N S



Camilli's PIZZA

Impacts of Enforcement

63 signs have to be replaced

(At \$1,000 per sign = \$63,000 expense)

Minimum

**Approximately 23 buildings will have to
apply for an approved signage plan for
their building**

P A D D S I G N

The logo for Camilli's PIZZA is displayed on a dark background. The word "Camilli's" is written in a stylized, cursive font, while "PIZZA" is in a bold, sans-serif font. The entire logo is set against a dark, textured background that appears to be part of a building facade.

Camilli's PIZZA

Options

Option 1. Enforce the Code

Issues:

- a. Property owners were not notified that they had to come into conformity.
- b. Placing a significant expense on the business owners.



Options

Option 2. Change the Code to allow existing signs to continue

Issues:

- a. Perpetuates the hodgepodge of signs that now exist in the district. Does nothing to improve the aesthetics of the area.

P A D D S I G N



Camilli's PIZZA

Options

Option 3. Leave the Code as is. Notify the property owners that they have 6 months to come into compliance. Provide grant money to help defray the cost of conversion.

P A D D S I G N

Financing

Regions Grant

\$500

CRA Grant

\$500

Max award per sign

Business Owner

\$500

Minimum investment

Example:

Sign cost = \$2,300 \$500 - Regions \$500 - CRA \$1,300 - Owner

= \$950 ~~\$225 - Regions~~ ~~\$225 - CRA~~ ~~\$500 - Owner~~

= \$400 \$0 - Regions \$0 - CRA \$400 - Owner

P
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Schedule

Feb 1	All non-complying signs identified and sign and property owners notified.
Feb 16	Initial Cost estimate of sign replacement due.
Mar 2	Final Cost estimate due.
Mar 16	Application for Regions Grant Submittal

P
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TAB 5

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No.

Tab 5

- ☐ PUBLIC HEARING
☐ Ordinance on Second Reading
☐ Public Hearing

- ☐ RESOLUTION
☒ DISCUSSION

☐ ORDINANCE ON FIRST READING☐ BID/RFP AWARD☐ GENERAL APPROVAL OF ITEM☐ CONSENT AGENDA☐ Other:SUBJECT: 2007 Regions Grant applicationRECOMMENDED MOTION/ACTION: consensus to apply for the grant

Approved by Town Manager

C. Semerentes

Date:

1/25/07

Originating Department: Community Development	Costs: \$ N/A Funding Source: Acct. #	Attachments: Staff Memo Application instructions
Department Review: <input checked="" type="checkbox"/> City Attorney <i>DB</i> <input type="checkbox"/> Community Affairs <input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Finance <input type="checkbox"/> Fire Dept <input type="checkbox"/> Library <input type="checkbox"/> PBSO	<input type="checkbox"/> Personnel <input type="checkbox"/> Public Works <input type="checkbox"/> Town Clerk <input type="checkbox"/> Town Manager
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ OR Not applicable in this case _____ Please initial one.

Summary Explanation/Background: The Regions Grant period is now open for 2007. The Palm Beach County program designed to stimulate economic development is available to communities that have struggling economic areas. The PADD district is in an area that qualifies for grants. I am suggesting that the Town apply for a grant that will provide monies to owners and renters in the PADD that will help pay for replacing the non-complying signs with complying signs. The application would be for approximately \$35,000 to help merchants defray the costs of new signs and removal of non-complying signs. The request tonight is for the Commission to agree to proceed with the grant application for this project. The application has to be submitted by March 16.

Town of Lake Park Community Development Department



To: Town Commission

From: Patrick Sullivan, AICP, Director

Date: January 29, 2007

Re: 2007 Regions Grant

MEMO

The 2007 Development Regions Grant Program has been announced. The Development Regions Grant Program established by the Board of County Commissioners ("BCC") is designed to stimulate economic growth and increase business opportunities in or adjacent to designated blighted areas of Palm Beach County. The Program provides funds for improvements that benefit the public and business environment, such as beautification and facade improvements, etc. which will eventually assist in business development and job creation. The Applicant must be a municipality or a CRA.

The maximum County funds available are \$50,000 for any one public improvement or business project. County funds cannot exceed 30% of total project costs. The application process begins January 22, 2007 and closes March 16, 2007.

I attended a preliminary meeting with County Economic Development personnel and discussed the possibility of a grant to help the Park Avenue Downtown District ("PADD"). merchants replace their illegal and non-conforming signs. County staff felt that such a Grant Program would meet eligibility requirements, and encouraged me to proceed with an application. I would suggest that the Commission review the proposal at its next regular meeting and then proceed with a grant application..

The initial draft proposal would be for the Town Commission to provide a maximum award/grant of \$1,000 for the replacement and removal of illegal and non-conforming signs in the PADD. The grant would require that the business owner applicant provide a minimum investment of \$500. The Regions Grant would provide up to \$500 and the Town Façade Grant Program would provide up to \$500, depending on the total cost of replacement and removal of the particular sign. If the cost of sign replacement and removal is less than \$1,500, then the business owner applicant would be required to invest the minimum of \$500, and the remaining cost would be split equally between the Town Grant and the Regions Grant.

Example:

Sign cost = \$2,300 then \$500 - Regions \$500 - Town \$1,300 - Owner

Sign cost = \$ 950 then \$225 - Regions \$225 - Town \$ 500 - Owner

Sign cost = \$ 400 then \$ 0 - Regions \$ 0 - Town \$ 400 - Owner

Patrick Sullivan, AICP, Director
Community Development Department
3841 W. 19th Ave. #884-3327
psullivan@lakeparkflorida.gov

The total maximum expected investment from the Town would be the number of non-conforming signs multiplied by \$500, which in this case would be $63 \times \$500 = \$31,500$. The same amount would be provided by the Regions Grant.

Staff is requesting an endorsement to proceed.

Patrick Sullivan, AICP, Director
Community Development Department
881-3319 fax 881-3223
psullivan@lakeparkflorida.gov



DEVELOPMENT REGIONS GRANT PROGRAM

PALM BEACH COUNTY, FLORIDA

ELIGIBILITY & APPLICATION REQUIREMENTS

CONTENTS

		Page
I.	Program Overview	1
II.	Program Eligibility	2
III.	Application Process	6
IV.	Application Requirements Checklist	6
V.	Requests For Payment	8
VI.	Reports and Site Visits	9

I. PROGRAM OVERVIEW

The Development Regions Grant Program established by the Board of County Commissioners (BCC) is designed to stimulate economic growth and increase business opportunities in or adjacent to designated blighted areas of Palm Beach County. These areas are distinguished by high to very high percentages of poverty, low total per capita income and high unemployment. The targeted areas include but are not limited to the Glades, Boynton Beach East, Delray Beach East, Lake Park, Lake Worth East, Mangonia Park, Riviera Beach East, West Palm Beach East, and specific unincorporated areas of Palm Beach County. The goal is to encourage economic investment and diversification in these communities, increase job growth and entrepreneurial opportunities, revitalize commercial districts and focus on positive human resource development to improve the quality of life. Maps are available upon request from the Palm Beach County Economic Development Office (EDO) and on the website www.pbcgov.com/PubInf/EDO/introduction.htm.

The Development Regions consist of the following categorized areas:

Acute Areas with 35% or more poverty
Core Areas with 20% to <35% poverty
Transitional Areas with 15% to <20% poverty
Marginal Areas with 10% to <15% poverty

II. PROGRAM ELIGIBILITY

To qualify for consideration of a Grant Agreement ("contract") award under this program, the project must be located in or adjacent to the Development Regions of Palm Beach County. Preference will be given to projects lying within a municipality, community redevelopment agency or unincorporated area that is represented by an "economic advocate" organization and is applying on behalf of a business project or public improvement project. For an application to be considered, the local government or nonprofit applications must have an actual project commitment, and not merely request funding for a future unknown project.

Priority will be given to projects that directly create jobs in the high unemployment, high poverty and low income areas.

A. DEFINITIONS

- Applicant:
1. A nonprofit organization or local government with a service area or jurisdiction lying within a Development Region and requesting funds for a business project. or
 2. A business owner whose facility is physically located in an unincorporated area not represented by a nonprofit organization or local government.

Business Retention: Retaining an existing business, its employees and tax base.

Job Creation: Creation of a permanent full-time/equivalent position filled by an employer.

Job Retention: Allowable only in the "Acute Areas" of the Development Regions. Retaining a job that has existed for six months or more prior to the Development Regions application.

Project: Business A start-up or existing business (registered in the State of Florida) and involving relocation or expansion plans to purchase/lease/occupy/build/renovate property in or adjacent to a Development Region, and to hire full-time/equivalent employees.

Project: Public Improvement Improvements that benefit the public and business environment such as parking, infrastructure, lighting, beautification and facade improvements, etc. which will eventually assist in business development and job creation. Applicant must be a municipality/CRA.

One Full-Time or Equivalent Job: Equals one job totaling 2,080 hours annually or two or more positions that together total at least 2,080 hours per year.

B. CRITERIA

1. JOB CREATION AND JOB MAINTENANCE

- a. One full-time/equivalent job must be created or retained per \$10,000 requested in

County funds. Preference will be given to job creation over retention.

- b. Facade program projects may or may not necessarily have job creation commitments when working with building owners in high poverty areas. Municipality/CRA may be working with problem properties that with assistance would ultimately lead to tenants, but would not have employment during the normal contract period. In this case, the contract period may be extended until businesses have been committed and jobs have been created.
- c. Applicants are held accountable for their commitment to job creation or retention as identified in the application. This will be the job commitment identified in the contract.
- d. Business projects that have received assistance from other County grant programs cannot use the same jobs pledged for in other programs to apply for this program.
- e. Business projects must provide the Workforce Alliance, Inc. a list of all job openings and training opportunities when ready to hire.
- f. Business projects must show good faith efforts in hiring 50% of employees who reside in or near a Development Region.
- g. Job commitments must be filled by the 20th month from the contract commencement date and maintained for an additional 24 months following job creation/retention.

2. WAGES AND BENEFITS

Applicants are strongly encouraged to provide wages at the time of contract approval that are higher than the national minimum wage and include fringe benefits (e.g., healthcare).

3. APPROVAL OF PROJECT CHANGES

The EDO must review all written requests for project changes. Changes below cannot occur without EDO's authorization:

- a. Reallocation of funds
- b. New project commitments for uncommitted funds
- c. Changes within a project
- d. Contract extensions for performance deadlines

C. FUNDING AND REIMBURSEMENT

Business proposals that exceed the minimum criteria for qualifying for funding will be accorded a higher priority as to the consideration for an award and the amount of the award.

1. MATCHING FUNDS BY BUSINESS PROJECT

Business projects must leverage a ***significant amount of money to County funds***. The objective is to attract the highest private investment possible in the Development Regions. For facade/building improvements totaling less than \$5,000, a dollar-for-dollar match to County funds is required.

2. FUNDING REQUESTS AND MATCHING REQUIREMENTS / LEVERAGING

MAXIMUM COUNTY FUNDS

\$50,000 for any one public improvement or business project. County funds cannot exceed 30% of total project costs. No business/property owner may receive more than \$50,000 over a three year period in the Development Regions Grant Program. Business/property owners located in "Acute" areas may not receive more than \$100,000 over a three year period.

\$100,000 for multiple projects submitted by a local government and/or nonprofit organization. If there are any remaining funds, additional applications may be considered during the application cycle.

MATCHING FUNDS

Applicants (local government or nonprofit organization) must provide at least a 50% cash match and/or match value to the amount of County funds requested. Additional cash match is encouraged.

3. ELIGIBLE MATCHING FUNDS

Previous expenditures and in-kind services by a local government or nonprofit organization for existing or proposed projects cannot be used toward matching funds. If an applicant requests a waiver of the match, a letter of justification must be submitted to EDO. Matching funds (dollar value) by the local government or nonprofit organization may include:

CASH

A loan program.

Infrastructure improvements to area.

Building improvements/area beautification.

Utilities and water/sewer hookup costs.

Municipality's occupational license fees.

Designated parking spaces in downtown area.

Donations of land, buildings, and easements.

(at a value derived by Palm Beach County Property Appraiser's assessed value)

4. ELIGIBLE AND INELIGIBLE REIMBURSABLE ACTIVITIES

ELIGIBLE EXPENSES. County will reimburse the following expenses for business projects:

Acquisition of real property.

Construction of new buildings.

Renovation of existing buildings.

Facade improvements of properties.

Site development costs (engineering, architectural designs, soil test, surveying, etc.).

Impact fee payment.

Machinery and equipment (see specifications on page 5).

Public Improvements: parking, lighting, facade program, beautification, infrastructure, etc..

INELIGIBLE EXPENSES. The contract does not reimburse:

Retainer Fees (attorney & architect). Work must be received for reimbursement.

Deposits.

Mortgage payments.

Relocation of businesses from one Development Region to another. However, any such relocation may be evaluated by EDO based on sufficient justification for a particular project.

Operations nor salaries

SPECIFICATIONS FOR MACHINERY AND EQUIPMENT:

ELIGIBLE EXPENSES

New or used fixed assets or tangible personal property purchased by the qualified business and used exclusively at the business project site during the contractual period.

Machinery and equipment purchased for the business project must have a useful life of at least five years.

INELIGIBLE EXPENSES

Portable equipment, such as personal computers, adding machines and calculators.

Rolling stock, such as trucks, vans or cars.

Restaurant/office/warehouse equipment; such as, tables, chairs, cookware or other removable items.

Note: Machinery & Equipment are subject to change. Please contact the assigned organization to verify eligibility of machinery and equipment.

D. TIME FRAME FOR REIMBURSEMENT

To qualify for reimbursement, the construction or purchase of equipment for business projects must be completed within 18 months from the contract commencement date as identified in the contract approved by the BCC.

- a. Reasons for the delay in starting the construction/renovation or purchase of machinery & equipment for a project must be reported in writing by the applicant to the EDO.
- b. This written explanation must be received by EDO prior to the end of the 12th month from the date of BCC approval.
- c. If a business project does not progress in a timely manner, upon review by EDO, the business project may risk the forfeiture of funds and the funds will be reallocated.
- d. Requests for a contract extension must be filed with EDO three months prior to the 18th month deadline set forth in the contract.
- e. Contract extensions require BCC approval.

III. APPLICATION PROCESS

Applications for funding assistance will be accepted within an approved specified time during the budget year. The budget year begins October 1st of each year.

- | | |
|--------|--|
| Step 1 | Application submitted to EDO. |
| Step 2 | Review by County Staff. |
| Step 3 | Staff presents projects to Business Review Committee (OEDP Subcommittee)
for recommendation to BCC. |
| Step 4 | Present to BCC for approval. |

IV. APPLICATION REQUIREMENT CHECKLIST

BUSINESS PROJECT PROPOSAL MUST INCLUDE THE FOLLOWING
BUT NOT NECESSARILY IN THE SAME ORDER

1. ☐ **Application Form.** A Development Regions application form with all appropriate items filled out. Attach qualified estimates of project costs. Submit one original and six copies.
2. ☐ **Business Plan.** One original and six copies of the business plan must be submitted. Pictures/designs must be included.
3. ☐ **Summary & Projections.** A Business Plan must include an Executive Summary and five year projections prepared by a qualified party such as a CPA, a business incubator, Palm Beach County Resource Center, etc.
4. ☐ **Tax Returns.** The most recent last three years tax returns for an existing business; or the last three personal tax returns of the entrepreneur of a startup business; or a statement of good standing by the Internal Revenue Service (IRS) for funding requests less than \$5,000. Only one copy each of the three tax returns is required.
5. ☐ **Financial Statements.** Financial statements for existing business for past three years and if the current year is not completed, an unaudited financial statement of the current year by a CPA.
6. ☐ **Loan Commitment.** A copy of a loan letter or a good faith letter from a bank committed to the business project indicating whether the loan is under consideration and if the loan is a condition subject to the County contract. This document is not required for facade/building improvement of properties). All contingencies to the bank commitment must be noted.
7. ☐ **Legal Status.** Information regarding the company's legal status (S-Corp, C-Corp, Sole Proprietorship, Partnership, etc.), fictitious name registration, copy of corporate charter,

etc. A copy of letters of incorporation.

Please note that items below may take a longer period of time to acquire.

8. ☐ A. **Community Commitment.** The Municipality/CRA/Nonprofit Board or Council has approved the request for County funds, the specified business project, the local match funds, and has authorized in writing the signing of a County contract which will be submitted to the BCC for approval.

B. **Zoning.** A sign off letter from the municipality or County that the zoning is appropriate for the existing/proposed use, and infrastructure is in place for such use.

C. **Project Feasibility.** A statement justifying the feasibility of the project by the business entity or by the local government/nonprofit organization. Include in the statement the projected economic impact of the project to the area/community. Projects involving commercial district revitalization are evaluated based on the positive economic impact they will have in a blighted area. The measurements used are employment, occupancy rate, sales rate, foot traffic, square footage, number of stores in the area, projected crime reduction, vehicle count and other appropriate economic development evaluations.
9. ☐ **Insurance.** Proof of insurance coverage must be submitted by the applicant (local government/nonprofit or business located in the unincorporated areas) prior to the time of contract. Please see required insurance coverage in attachments.

Grant Agreements for businesses located in the unincorporated areas will include a Lien Covenant clause to cover property or assets in order for the County to secure the County's funds. The lien will be null and void upon satisfaction of the Agreement's commitments.

PUBLIC IMPROVEMENT PROPOSAL MUST INCLUDE THE FOLLOWING:

1. ☐ **Application Form.** A Development Regions application form with all appropriate items filled out. Attach qualified estimates of project costs. Submit one original and six copies.
2. ☐ **Public Improvement Plan.** One original and six copies of a public improvement plan must be submitted. Pictures/designs must be included.
3. ☐ **Funding.** Evidence of funding commitment towards public improvement.
4. ☐ A. **Certify Business.** If business projects are part of a "Facade Program", a Municipality/CRA must certify and submit their plan stating that the following business is in and part of the program. Municipality/CRA must document that they have reviewed and approved all financial statements.

B. **Businesses Assisted/Jobs Created.** Public improvement projects must show # of

businesses to be developed/assisted and # of jobs to be created for commitment of funds.

C. **Community Commitment.** The Municipality/CRA/Nonprofit Board or Council has approved the request for County funds, the local match funds; and has authorized in writing the signing of the County contract that will be submitted to the BCC for approval.

D. **Project Feasibility.** A statement justifying the feasibility of the project by the business entity or by the local government/nonprofit organization. Include in the statement the projected economic impact of the project to the area/community. Projects involving commercial district revitalization are evaluated based on the positive economic impact they will have in a blighted area. The measurements used are employment, occupancy rate, sales rate, foot traffic, square footage, number of stores in the area, projected crime reduction, and vehicle count, and other appropriate economic development evaluations.

5. ☐ **Insurance.** Proof of insurance coverage must be submitted by the applicant (local government / nonprofit or business located in the unincorporated areas) prior to the time of contract. Please see required insurance coverage in attachments.

Please Note: Prior to the date of BCC approval of the contract, business and public improvement projects must have obtained and provided to EDO sufficient verification of:

- a. Commitment of necessary financial resources.
- b. County-required insurance coverage.
- c. Compliance with applicable regulatory requirements.
- d. Provision of adequate infrastructure for business projects.

V. REQUESTS FOR PAYMENT

The County will only reimburse expenses incurred on or after the commencement date of the contract approved by the BCC. In order to expedite payment, the following is required:

- a. Cover letter requesting payment (identify the contract by agreement number).
- b. Itemized cover sheet showing matching funds expended by applicant.
- c. Copy of invoice supported by a copy of canceled check, wire, credit card statement, or line of credit that has been paid/processed. If cash is used for payment, invoices must indicate cash paid and initialed.
- d. Requests sent in by proper department (bookkeeper, accountant).
- e. Land acquisition and impact fees may be reimbursed by the County at the beginning of the project. All other reimbursements must wait until the project is further along in development and/or construction. It is preferable to submit invoices to the County after project completion for tracking of total project cost.

VI. REPORTS AND SITE VISITS

Reporting

Applicants must submit cumulative reports every six months on specific performance measures until the end of the job maintenance period. The report forms, provided by EDO, are due within one month of its request.

Semi-annual Reports:	January 1 - June 30	Report Due: July 31
	July 1 - December 31	Report Due: January 31

Site Visits

EDO staff will conduct site visits and may request pictures of the property before and after the construction or improvement. The business owners will be notified prior to the site visit by the local government/non-profit.

Grant Agreement recipients must maintain records of payroll for verification of the required job creation and/or retention that must be available at the time of the site visit by local government/nonprofit.

Failure to comply with any obligations of the Grant Agreement may result in the funds being unencumbered by staff with BCC concurrence.

For additional information contact:

PALM BEACH COUNTY ECONOMIC DEVELOPMENT OFFICE
301 N. Olive Avenue, 10th Floor, West Palm Beach, FL 33401
P.O. Box 1989, West Palm Beach, FL 33402-1989
(561) 355-3624
Fax: (561) 355-6017

Attn: Pamela Nolan, Economic Development Specialist
pnolan@co.palm-beach.fl.us
(561) 355-6835
Fax: (561) 355-6017

www.pbcgov.com

(on website select: Economic Development or Economic Development Office)

□ FILENAME \p H:\WPDATA\DR11-2007\2006_DR11_Criteria.doc□

TAB 6

Town of Lake Park Town Commission Agenda Request Form

Meeting Date: February 7, 2007

Agenda Item No.

- ☐ PUBLIC HEARING
- ☐ Ordinance on Second Reading
- ☐ Public Hearing

☐ RESOLUTION

☒ DISCUSSION

☐ ORDINANCE ON FIRST READING

☐ BID/RFP AWARD

☐ GENERAL APPROVAL OF ITEM

☐ CONSENT AGENDA

☐ Other:

SUBJECT: Date for Priority Workshop

RECOMMENDED MOTION/ACTION: Set date for Priority Workshop

Approved by Town Manager *R. Ernestakis* Date: 2/2/07

Name/Title	Date of Actual Submittal	
Originating Department: 	Costs: \$ <u>— 0 —</u> Funding Source: Acct. #	Attachments: <u>NO</u>
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input type="checkbox"/> Community Development _____	<input type="checkbox"/> Finance _____ <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> Marina _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background: Staff is recommending April 11, 2007 for the Town Managers priority workshop date.

TAB 7

Town of Lake Park Town Commission
Agenda Request Form

Meeting Date: Feb 7, 2007

Agenda Item No. Tab 7

- ☐ PUBLIC HEARING
☐ Ordinance on Second Reading
☐ Public Hearing

- ☐ RESOLUTION
☒ DISCUSSION

☐ ORDINANCE ON FIRST READING

☐ BID/RFP AWARD

☐ GENERAL APPROVAL OF ITEM

☐ CONSENT AGENDA

☐ Other:

SUBJECT: Discussion of using vacant lands along N Congress as a parking lot for the Honda Classic that will be held Feb 26 through March 4, 2007

RECOMMENDED MOTION/ACTION: Consensus to allow the Honda Classic to use the vacant land area for event parking.

Approved by Town Manager Guthrie R. Simenstad **Date:** 1/31/07

Originating Department: Community Development	Costs: \$ N/A Funding Source: Acct. #	Attachments: Picture of site Indemnity agreement
Department Review: <input type="checkbox"/> City Attorney _____ <input type="checkbox"/> Community Affairs _____ <input checked="" type="checkbox"/> Community Development _____	<input checked="" type="checkbox"/> Finance <u>CRS</u> <input type="checkbox"/> Fire Dept _____ <input type="checkbox"/> Library _____ <input type="checkbox"/> PBSO _____	<input type="checkbox"/> Personnel _____ <input type="checkbox"/> Public Works _____ <input type="checkbox"/> Town Clerk _____ <input type="checkbox"/> Town Manager _____
Advertised: Date: _____ Paper: _____ <input type="checkbox"/> Not Required	All parties that have an interest in this agenda item must be notified of meeting date and time. The following box must be filled out to be on agenda.	Yes I have notified everyone _____ or Not applicable in this case _____ Please initial one.

Summary Explanation/Background: This Department was approached by Brent Waugh, operations manager for the Honda Classic golf tournament to be held Feb 26 through March 4 for the purpose of utilizing the vacant Divosta land along N Congress Ave for the event's public parking. He will provide for full traffic control. The Classic will hire 5 policemen that will direct traffic; there will be a professional parking service to handle the internal parking. They are expecting 3000 to 4000 cars per day on the busy days. Numerous signs will be strategically located to help guide traffic. Buses will be used to shuttle people from the parking area to the back entrance of the PGA course off of Northlake. Community Development and Public Works and County Fire and Rescue have reviewed the plans with Mr. Waugh and feel confident that he has covered all eventualities. Access to all roads in the area will be kept open and any inconveniences will be kept to a minimum. Staff believes that because of the presence of traffic control personnel from the sheriff's department that traffic may flow better during this time period as access to N Congress to and from Watertower will be easier with that intersection controlled. There is a signed indemnity agreement with Divosta. Mr. Waugh will be present to answer any questions.

INDEMNIFICATION AGREEMENT

THIS AGREEMENT is made this 21st day of December, 2006 by and between Children's Healthcare Charity, Inc., a Florida not for profit corporation ("Indemnitor"), and Congress Avenue Properties, Ltd., a Florida limited partnership, and TBH Land Trust, a Florida land trust (collectively referred to as the "Indemnitees").

For and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties hereto, it is agreed:

1. INDEMNITY: Indemnitor shall indemnify, defend, and hold harmless Indemnitees from and against all liabilities, demands, claims, actions or causes of action, losses, judgments, costs and reasonable expenses (including, without limitation, reasonable attorneys' fees, investigators' fees, collection fees, and court costs at trial and appellate levels) asserted, assessed, or adjudged against the Indemnitees in favor of persons or entities other than Indemnitees, its successors or assigns, resulting from or arising in connection with Indemnitor's and its volunteers', contractors', employees', guests' or representatives' use of the vacant land owned by Indemnitees as a parking area, in association with "The Honda Classic" PGA golf tournament, such vacant land being located at the east side of Congress Avenue north and south of Water Tower Rd and north of Park Avenue West intersection, Lake Park, Florida as more fully described in the attached Exhibit "A". Indemnitor is permitted to use the vacant land as a parking area for the "The Honda Classic" from Monday February 26, 2007 through Sunday March 4, 2007, after which use of the vacant land will no longer be available. Indemnitor will ensure the vacant land used as a parking area and surrounding grounds are free from any damages or trash caused by its use, Indemnitor shall repair any damages and haul away all trash and debris at its' sole cost and expense and shall indemnify and hold Indemnitor harmless from the cost and expense of repairing any damages or removing any trash and debris in the event Indemnitor should fail to do so.

2. ALLOWED USES: Indemnitor will be allowed access to the vacant land between January 9, 2007 and February 24, 2007 to prepare the vacant land, including laying of rock for access, mowing and rolling flat areas, cutting access points in the berms, remove concrete debris, and any steps necessary for the parking process, all of which shall be done at the Indemnitor's sole cost and expense. No trees may be removed or be moved and no changes made to lake banks, lakes or drainage facilities. Indemnitor will acquire and provide copies to Indemnitees of any and all government permits necessary for the intended use of the vacant land. Indemnitor will be allowed access to the vacant land between March 5, 2007 to March 6, 2007 to restore the berms to their previous state, remove rock laid, remove any and all trash, remove materials brought to the site and generally restore the land to its existing condition prior to January 9, 2007, all of which shall be done at the Indemnitor's sole cost and expense. Indemnitor shall be responsible to repair any damages to public right of ways or facilities such as curbs and roads at its sole

cost and expense.

2. **NOTICE:** Indemnites shall give to the Indemnitor notice of any claims of the kind described in paragraph 1 or for work done under paragraph 2 hereof, and the Indemnitor shall have the obligation to undertake the defense thereof at its cost and expense, and by representatives and counsel acceptable to Indemnites.

3. **SETTLEMENT OF CLAIMS:** Indemnitor with the consent and agreement of Indemnites shall have the power and authority to settle, pay, compromise or litigate any claim of the kind described in paragraphs 1 or 2 hereof. Indemnites shall cooperate with Indemnitor in defending any claim of the kind described in paragraph 1, including making available all relevant information in his possession or control.

4. **TERM:** Unless an active claim, action or cause of action is threatened or exists prior to the time of expiration, this agreement shall expire on March 4, 2011, four (4) years after Indemnitor has use of the Congress Avenue vacant land up to March 4, 2007. If an active claim, action or cause of action is threatened or exists prior to the time of expiration, this indemnification shall remain valid and in full force and effect until said claim, action, or cause of action is settled, released or otherwise concluded. If concluded by judgment, then any appeal period must have expired.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the date first above written.

"Indemnitor"
Children's Healthcare Charity, Inc

BY: _____

Name & title: ED McENRUE - TOURNAMENT
DIRECTOR

STATE OF FLORIDA
COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me this 27 day of December, 2008 by EDWARD McENRUE, TOURNAMENT DIRECTOR (title) of Children's Healthcare Charity, Inc., on behalf of the company. He is personally known to me, or has produced _____ as identification.


(Notary Seal)

Notary Public signature

Print Name: Kenny Waugh

My Commission Expires: 8-27-2008

My Commission No.: 402336034

 Kenny Waugh
Commission #DD336034
Expires: Aug 27, 2008
Bonded Through
The Bonding Co., Inc.

"Indemnitees"

Congress Avenue Properties, Ltd. and
TBH Land Trust

BY: Phillip Brandt

Phillip Brandt, Authorized Agent

STATE OF FLORIDA

COUNTY OF Palm Beach

The foregoing instrument was acknowledged before me this 19th day of January, 2008 ⁷
by Phillip Brandt, Authorized Agent, on behalf of the partnership and land trust He is personally
known to me, or has produced _____ as identification.



Debbie Powell
My Commission D0250768
Expires December 13, 2007

(Notary Seal)

Debbie Powell
Notary Public signature
Print Name: Debbie Powell
My Commission Expires: 12/13/07
My Commission No.: _____



Feet
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